

# AGENDA

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**Meeting:** Environment Select Committee

**Place:** Kennet Room - County Hall, Bythesea Road, Trowbridge, BA14 8JN

**Date:** Tuesday 25 July 2023

**Time:** 10.30 am

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Please direct any enquiries on this Agenda to Ellen Ghey - Democratic Services Officer of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718259 or email [ellen.ghey@wiltshire.gov.uk](mailto:ellen.ghey@wiltshire.gov.uk)

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## Membership:

Cllr Jerry Kunkler (Chairman)	Cllr Dr Nick Murry
Cllr Bob Jones MBE (Vice-Chairman)	Cllr Tom Rounds
Cllr Tony Jackson	Cllr Tony Trotman
Cllr Mel Jacob	Cllr Iain Wallis
Cllr Dr Brian Mathew	Cllr Derek Walters
Cllr Charles McGrath	Cllr Stuart Wheeler
Cllr Ian McLennan	

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## Substitutes:

Cllr Brian Dalton	Cllr Dr Mark McClelland
Cllr Matthew Dean	Cllr Stewart Palmen
Cllr Ross Henning	Cllr Ricky Rogers
Cllr Jon Hubbard	Cllr Bridget Wayman
Cllr Jacqui Lay	

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# AGENDA

## PART I

### Items to be considered while the meeting is open to the public

1 **Apologies**

To receive any apologies or substitutions for the meeting.

2 **Minutes of the Previous Meeting** (*Pages 5 - 12*)

To approve and sign the minutes of the Environment Select Committee meeting held on 6 June 2023.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

To receive any announcements through the Chair.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **Tuesday 18 July 2023** in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on **Thursday 20 July 2023** Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Household Waste Management Strategy Update (2023/24)** (*Pages 13 - 60*)

The Environment Select Committee annually receives a review of the Household

Waste Strategy which includes emerging legislation and policy that may affect the strategy, an annual review of performance and an annual action plan to deliver the strategy priorities.

7 **Updates from task groups** (*Pages 61 - 66*)

To receive any updates on recent activity for active task groups.

8 **Forward Work Programme** (*Pages 67 - 74*)

To note and receive updates on the progress of items on the forward work programme.

Under the revised Overview and Scrutiny (OS) arrangements there is now a single OS work programme controlled by the OS Management Committee, linked to priorities in the Business Plan.

Therefore it should be noted that, whilst any matters added by Members are welcome, they will be referred to the OS Management Committee for approval before formal inclusion in the work programme for the Environment Select Committee.

A copy of the Overview and Scrutiny Forward Work Programme for the Environment Select Committee is attached for reference.

9 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

10 **Date of Next Meeting**

To confirm the date of the next scheduled meeting as 19 September 2023.

## Environment Select Committee

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**MINUTES OF THE ENVIRONMENT SELECT COMMITTEE MEETING HELD ON 6 JUNE 2023 AT KENNET ROOM - COUNTY HALL, BYTHESEA ROAD, TROWBRIDGE, BA14 8JN.**

**Present:**

Cllr Jerry Kunkler (Chairman), Cllr Bob Jones MBE (Vice-Chairman), Cllr Mel Jacob, Cllr Dr Brian Mathew, Cllr Tony Trotman, Cllr Iain Wallis, Cllr Derek Walters, Cllr Stuart Wheeler, and Cllr Jacqui Lay (Substitute)

**Also Present:**

Cllr Ian McLennan (Virtual), Cllr Tamara Reay, and Cllr Graham Wright (Virtual)

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**26 Election of Chairman 2023/24**

Nominations were sought for a Chairman for the forthcoming year. On the nomination of Councillor Iain Wallis, seconded by Councillor Tony Trotman, it was:

**Resolved:**

**The Committee elected Councillor Jerry Kunkler as Chairman of the Environment Select Committee for the forthcoming year 2023-24.**

**27 Election of Vice-Chairman 2023/24**

Nominations were sought for a Vice-Chairman for the forthcoming year. On the nomination of Councillor Jerry Kunkler, seconded by Councillor Derek Walters, it was:

**Resolved:**

**The Committee elected Councillor Bob Jones MBE as Vice-Chairman of the Environment Select Committee for the forthcoming year 2023-24.**

**28 Apologies and Membership Update**

Apologies for absence were received from:

- Councillor Tony Jackson, who was substituted by Councillor Jacqui Lay
- Councillor Tom Rounds
- Councillor Charles McGrath

The changes to the Membership of the Committee following the last meeting of Full Council held on 16 May 2023 were noted. Namely, that Councillor James Sheppard had stepped down, with Councillor Stuart Wheeler taking his place. The Chairman thanked Cllr Sheppard for his contribution during his time as a part of the Committee and welcomed back Cllr Wheeler.

29 **Minutes of the Previous Meeting**

The minutes of the previous meeting held on 14 March 2023 were presented for consideration.

Councillor Mel Jacob raised that she had been recorded as sending her apologies for the last meeting, however she stated that she had been in attendance. It was then confirmed that this would be rectified.

Following which, it was:

**Resolved:**

**The Committee approved and signed the minutes of the previous meeting held on 14 March 2023 as a true and correct record.**

30 **Declarations of Interest**

There were no declarations of interest.

31 **Chairman's Announcements**

The Chairman noted that an item relating to the Local Plan was due to be heard at the meeting, however, after consultation with officers, it was agreed to remove the item ahead of agenda publication. A statement (below) prepared by Councillor Nick Botterill, Cabinet Member for Finance, Development Management, and Strategic Planning, outlining the reasons for the decision was read out by the Chairman.

*“The Local Plan Review has reached an advanced stage and remains on track to be published on 3 July 2023, as part of a report to Cabinet on 11 July, when it will be made publicly available. This timetable accords with the published Local Development Scheme that was approved in December 2022. Wiltshire councillors will be briefed on the process and the content of the Plan over the next few weeks. Subject to Cabinet, and then Council, approving the Plan in July, the intention is to commence statutory consultation in September 2023. The next step following consultation would be submission of the Plan to the Secretary of State for independent examination in 2024.*”

*Regarding progress on the Gypsy and Traveller Local Plan, work has slowed down while progress is made on the Local Plan Review. As soon as the Local Plan has passed through governance in July, attention will be directed to the Gypsy and Traveller Plan.”*

Details were then provided of meetings and briefings that both the Chairman and Vice-Chairman had attended since the last meeting, including Overview and Scrutiny Management Committee meetings, and assessing the impact of separate weekly food waste collections on current waste contracts.

32 **Public Participation**

The Chairman announced that two written questions had been submitted and had received written responses as circulated within Agenda Supplement 1.

33 **Wiltshire Towns Programme and Related Activity Including Web-App Development**

Cllr Richard Clewer, Leader of the Council, introduced the update alongside Victoria Moloney, Head of Economy and Regeneration.

It was noted that the Wiltshire Towns Programme was underway, with good engagement and results coming forth, whilst also identifying elements that still needed further development. A brief summary of the primary objectives, strategic plans, and background of the programme was given, and it was highlighted that Rebecca Lockwood Norris, Senior Development Officer – Regeneration, had been recruited to help ease resourcing pressure, thus leading to an acceleration in programme delivery.

It was highlighted that the programme was now in the revitalisation phase, moving past the economic shock of the pandemic. The activities identified under the Towns Programme were then detailed, with further updates on each given. Examples of which being: stakeholder feedback in respect of Vibrant Wiltshire had led officers to make the decision to delay the start of the programme until Autumn 2023, in order to help towns fill vacant units. They felt that introducing and supporting new businesses into high streets at this time would ultimately not help the financial strains that existing businesses were facing with regard to the pandemic and cost-of-living crisis. Furthermore, the Wiltshire Marque programme was highlighted as an activity that would help to elevate the brand of Wiltshire and encourage visitors to support existing producers, both small and large.

Officers noted that they had learnt a lot from engaging with Town Councils regarding the Activity Generation Grants, as many of them had action plans, but for other areas it was a barrier. Therefore, officers had realised that attempting to develop action plans with these Town Councils was not proportionate, and instead had taken a more flexible approach, asking for more outline strategies along with the activities that the Town Councils would like to deliver, to support local areas in developing forward thinking and making their events and branding more sustainable.

An update on the two app proposals was then given. Firstly, the ‘Heritage Trails’ app was raised, with Members being informed that the app would be formally launching with the first tranche of 5 towns onto the platform by the end of June,

and the remaining 5 being added over Summer 2023. It was noted that the app would include a link to the 'Explore Malmesbury' app as an existing offer, and officers noted that if other towns were in a similar position, to contact officers to provide the same opportunity to ensure consistency across the platform. Forward plans for trails were already being submitted to officers which would be a starting point for further trails, thus building a self-sustaining and refreshing offer to drive footfall. It was further noted that the 'What's on in Wiltshire' app still required further development, but officers emphasised that the Towns Programme was a continuously evolving process. Members were encouraged to provide feedback which officers would then review, reflect and address where appropriate.

During the discussion, points included:

- Success of the scheme would be measured through footfall data and vacancy rates, as these were more realistic for high streets that were particularly facing challenges, as opposed to assessing filled units. Furthermore, encouraging all Town Councils to finalise and submit their action plans or outline strategies was noted as another factor to monitor in terms of measuring success.
- Officers highlighted that in order to further attract local voices and community engagement for the 'Heritage Trails' app, they felt that the app and a range of content already needed to be present. This would then encourage people to participate and provide feedback to drive and inform future content and engagement for subsequent app updates.
- It was confirmed that officers were seeking to find residents who actively champion their communities in order to build a strong network of voices to help promote the offerings on the 'Heritage Trails' app. Additionally, if a local business fell on a trail, officers would reach out to them to ask if they would promote the trail in order to encourage return visits. Furthermore, social media would be utilised alongside liaising with partners to advertise in their own communities and networks. When advertising for out of County visitors, promotions would be prominent at key entry points, transport routes, and destinations.
- Officers were encouraged to utilise the Members' themselves as they had their own social connections within their communities. It was then confirmed that newsletters containing relevant links and information would be circulated to Members, Town and Parish Councils in the coming weeks.
- Existing trails, walking routes and subsequent stakeholder relationships were highlighted and it was suggested that officers liaise with these organisers to support each other's offerings.
- The aspirations of the 'Heritage Trails' app were detailed; namely, expanding into further urban and rural communities, and diversifying into promoting points of interest such as environmental assets and Wiltshire's military heritage.



- Ensuring that communities take more pride in their local areas in order to encourage return visits, was emphasised.
- Members reiterated the need to promote more of the rural areas across the County.
- It was clarified that the 'Heritage Trails' app would not focus on simply advertising walking routes, but instead promoting the heritage of Wiltshire and a cogent collection of trails which was not currently being provided within nearby Counties.
- It was further clarified that Town Councils did not have to pay a fee to join the programme as was initially considered during the soft launch of the Towns Programme during the pandemic, as funding had been secured to mitigate this cost.
- Officers noted that funding for the Towns Programme ceased in 2025, however if the programme proved itself during this time, the argument for continued funding would be easier to demonstrate and justify.
- Ongoing discussions with rail companies were confirmed as taking place and their stakeholder managers were aware of the programme, and advertising materials would be shared with them at the appropriate time.
- It was explained that footfall data was in the process of being procured, and that once results started coming through, benchmarks could be developed alongside a further understanding of the different types of visitors both local and outside of Wiltshire, dwell times and other notable impacts.
- The indicative budget of £80k for the 'What's on in Wiltshire' app was raised, and it was noted that although it seemed small in comparison to that of the 'Heritage Trails' app, this was because the platform itself was not as complex and would use a framework that could work for all areas across Wiltshire rather than needing to be geographically specific.
- The importance of the 'What's on in Wiltshire' app was stressed with regard to encouraging people to visit places and events that they usually wouldn't and subsequently supporting local businesses and economies.
- It was clarified that officers were keen to stick closely to the heritage brand within the 'Heritage Trails' app and would therefore not be straying into more commercial aspects such as advertising electric vehicle charging points. However, if there was demand for the inclusion of such in the app, officers would reconsider at a later date.

At the conclusion of the discussion, Cllr Jerry Kunkler proposed to move the recommendations which was seconded by Cllr Bob Jones MBE. After which, it was:

**Resolved:**

- a) The Committee noted the content of the update on the Wiltshire Towns Programme and related activity, including web-app development.**

- b) The Committee requested that a further update be delivered in 12 months' time.**

34 **Updates from Task Groups and Representatives on Programme Boards**

The Chairman began the Agenda Item by informing the Committee that the Housing Allocations Policy Task Group would have its first meeting on 19 June 2023.

Cllr Graham Wright, Chairman of the Climate Emergency Task Group, then presented an update on the work of the Task Group since 4 January 2023.

The recent activities of the Task Group were detailed, namely:

- Visiting Rollalong in Dorset, where the new prefabricated Council houses were being built.
- Being involved in workshops and briefings focussing on offsetting Wiltshire's greenhouse emissions.
- Receiving the update on the Council's response to the climate emergency ahead of the Cabinet and Full Council meetings in May 2023.
- Receiving an update on Council programmes helping to fund retrofitting and to support fuel-poor households improve their home efficiency.

Cllr Wright thanked all involved and noted that he felt as if the work was gaining momentum and was keen for its continuation.

Following which, it was:

**Resolved:**

- a) The Committee appointed the Membership of the Housing Allocation Policy Task Group as listed in the report.**
- b) The Committee noted the draft terms of reference of the Housing Allocation Policy Task Group.**
- c) The Committee re-appointed the Climate Emergency Task Group and the Membership listed in the report, with the commencement of the 2023/24 Council year.**
- d) The Committee noted the update on the Task Group activity provided above.**
- e) The Committee noted the activity of the Climate Emergency Task Group (June 2022 – June 2023), see Appendix 1.**

- f) **The Committee noted the Climate Emergency Task Group's draft Forward Work Plan, see Appendix 2.**

35 **Forward Work Programme**

The Committee received the Forward Work Programme for consideration.

Cllr Dr Brian Mathew raised the issue of potholes and noted that he had researched alternative methods and machinery that could increase both the speed and quality of repairs. In response, Parvis Khansari, Corporate Director – Place, reassured Members that the Highways Team also researched these same innovations within the industry and suggested that a report from the Highways Team on this topic be brought to a future meeting of the Committee. After which, it was:

**Resolved:**

**The Committee approved the Forward Work Programme subject to the agreed amendment regarding an update on the council's approach to tackling potholes.**

36 **Urgent Items**

There were no urgent items.

37 **Date of Next Meeting**

The date of the next meeting was confirmed as 25 July 2023.

(Duration of meeting: 2.30 - 3.30 pm)

The Officer who has produced these minutes is Ellen Ghey - Democratic Services  
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**Wiltshire Council**

**Environment Select Committee**

**Date Tuesday 25 July 2022**

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## **Household Waste Management Strategy Update (2023/24)**

### **Purpose of Report**

1. To:
  - a) Provide a review of relevant legislation and national policy changes affecting the Household Waste Management Strategy 2017-27.
  - b) Report on the performance of the waste management service in 2022/23.
  - c) Report on progress against the 2022/23 action plan for the waste management service.
  - d) Presents a new action plan for the waste management service for 2023/24 for endorsement by members of Environment Select Committee.

### **Background**

2. In 2017 the council's waste service undertook a public and stakeholder consultation to help develop a new household waste management strategy. A report was presented to Environment Select Committee at its meeting held on 18 January 2018 which gave an overview of the results of the survey and the key themes emerging from the consultation.
3. A further report was presented to Environment Select Committee at its meeting held on 26 June 2018. Appended to the report were a draft strategy, an annual performance review 2017/18 and an annual action plan for the year 2018/19. The committee resolved to endorse the draft strategy and action plan.
4. The adopted strategy contains a commitment to provide the Environment Select Committee with an annual review of emerging legislation and policy that may affect the strategy, an annual review of performance and an annual action plan to deliver the strategy priorities.

## **Main considerations for the Council – review of legislation and policy changes relevant to waste services.**

### **Policy Review 2023-24 (Appendix 1)**

5. At a national level, waste management policy continues to experience a period of unprecedented change, primarily with the introduction of the Environment Act 2021. However, whilst some of the new requirements are known, government announcements on key details remain outstanding which continues to undermine the ability of local authorities and other key stakeholders to plan for these significant changes. The policy review document seeks to set out the known impacts and anticipated timescales for change.
6. Following a number of stakeholder consultations, DEFRA have released some information regarding the implementation of an Extended Producer Responsibility (EPR) scheme from April 2024 and a Deposit Return Scheme (DRS) which is due to commence from October 2025. However, there has been no further information released by government in regards to the Consistency in Recycling Collection changes.
7. In support of the Environment Act, DEFRA have released the Environment Improvement Plan 2023. This considers the goals and targets set out in the 25 year Environment Plan and states that government aims to eliminate avoidable waste by 2050 through a number of mechanisms, including the elimination of biodegradable waste to landfill and avoidable plastic waste.
8. On a local level, the service is currently developing a service plan which documents the key activities which the Waste Service will undertake in 2023/24 to meet the priorities identified in the council's waste strategy and business plan. The service plan aims to respond to the waste priorities within the waste strategy, as well as the Climate Strategy Action Plan (2022-24) and reflect the financial and social drivers that affect the service.
9. Service changes have also been agreed as part of the Medium Term Financial Strategy with the aim of increasing recycling and reducing the amount of waste sent to landfill. As analysis has shown that one third of waste placed into the general waste skips at the council's household recycling centres (HRCs) could have been recycled. These measures include a communication campaign to encourage the pre-sorting of waste before residents travel to their local recycling centre and will be supported by the provision of waste sorting areas to be used by those that bring unsorted waste to their HRC.

### **Annual Performance Review 2021-22 (Appendix 2)**

10. The Annual Performance Review at Appendix 2 provides a summary of waste management performance against the priorities set within the

Household Waste Management Strategy during the period of April 2022 to March 2023.

11. In 2022/23, the council's Waste Services managed 223,120 tonnes of municipal waste, of which 208,126 tonnes was classified as household waste.
12. The amount of waste produced per household has continued to reduce over recent years with 913.8 kg per household recorded in 2022/23 compared with 970.6 kg per household in 21/22. Further detailed narrative is contained in Appendix 2.
13. Wiltshire's confirmed recycling rate (the total percentage of household waste sent for reuse, recycling and composting) for 2022/23 has reduced to 39.7%. A very dry summer has significantly affected the recycling rate with a drop of 13.4% in composted materials. Additionally there is a national trend in recycling rate reduction (Figure 1). A detailed narrative for this drop in Wiltshire's recycling performance is provided in the Annual Performance Review, which also outlines the external factors that directly influence recycling rates.

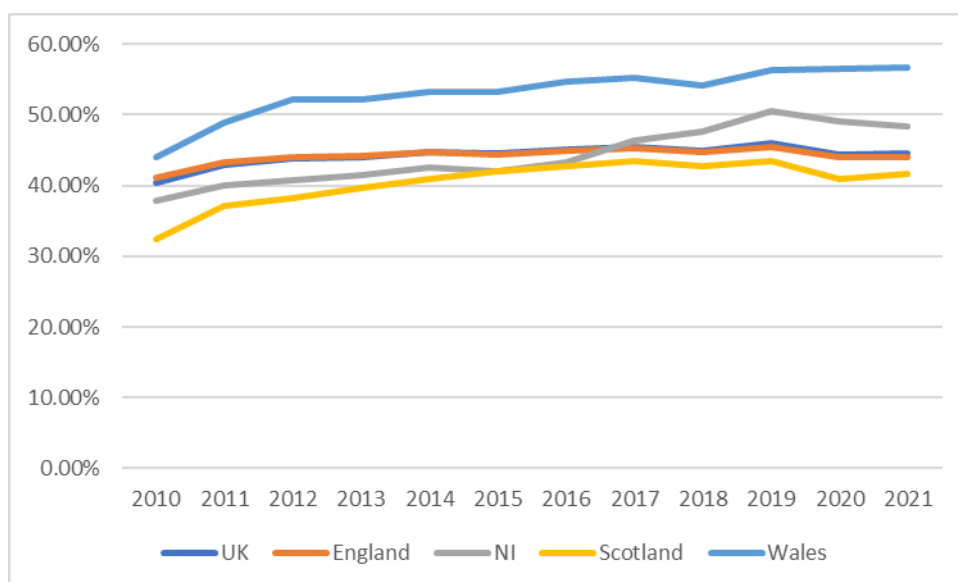


Figure 1: Recycling rate from Waste from Households, UK and country split, 2010–2021 (UK statistics on waste, .Gov.uk)

14. 44.6% of household waste was sent for waste treatment/energy recovery in 2022/23, compared with 39.1% in 21/22.
15. Only 15.7% of Wiltshire's household waste was sent to landfill in 2022/23, compared with 18.7% in 2021/22.

## **Annual Action Plan 2023-24 (Appendix 3 and Appendix 4)**

16. The annual action plan documents the priorities and activities for waste services in the coming year and outlines how the service will focus its resource within the next year to meet the aims and priorities outlined within the waste strategy.
17. *Appendix 3* details progress against those actions identified in the 2022/23 action plan.
18. *Appendix 4* provides the annual action plan for 2023/24. Some of the actions from the previous action plan have been deferred to the current plan as they form part of longer term programmes aimed at working towards zero avoidable household waste in Wiltshire.
19. The number of actions within the 2023/24 action plan has been reduced from previous years to reflect service resource constraints, and also aims to reflect a more strategic approach to action planning for 2023/24. In reviewing previous actions, a number were considered to be 'business as usual' activities which will instead be reflected in our Service Plan.
20. Increasing promotion of waste prevention and reuse activities remains a priority for the service in 2023/24. A new 'Waste and Recycling Engagement Officer' post is being recruited to which will provide dedicated resource in order to prioritise these actions and help deliver the waste elements of the Environment Directorate Communications Plan. In addition, a review will be undertaken regarding how waste prevention activities can be incorporated within the future procurement strategy which will consider service delivery models post 2026. This will cement the council's drive to manage waste up their waste hierarchy.
21. Engagement with residents will continue through the council's 'Recycling: Lets sort it' campaign with the aim to increase the amount and quality of the recycling collected, whilst reducing the amount of contamination present in recycling.
22. The Council continues to send a relatively small proportion of waste collected to landfill. Diverting waste from landfill continues to be a priority. The 2023/24 Action Plan contains activities to review the wastes which are currently sent to landfill and consider whether alternative disposal routes can be established, working with a range of stakeholders where necessary to achieve this.
23. It is anticipated that further details regarding the implementation of the Environment Act 2021 will be released from government in the coming year. Once more details are known, the service will undertake further work to understand and assess the impact of new requirements, and plan the detailed service response in order to plan for service developments to maintain compliance.



### **Safeguarding Considerations**

24. There are no specific safeguarding implications arising from this report.

### **Public Health Implications**

25. There are no specific public health implications arising from this report.

### **Environmental and Climate Change Considerations**

26. The key environmental and climate change considerations arising from this report are the continuing prioritisation of the reduction of waste sent to landfill, as landfill is widely recognised as being the least environmentally sustainable way of managing waste. The action plans continue to focus on managing waste in line with the established waste hierarchy, and therefore directly support the councils position in tackling climate change. A key action proposed in the annual action plan for 2023/24 aims to assess the carbon performance of the service to support the Climate Change Strategy 2021.

### **Equalities Impact of the Proposal**

27. There are no specific equalities implications arising from this report.

### **Financial Implications**

28. There are no specific financial implications arising from this report.

### **Conclusions**

29. The report sets out key considerations for reviewing the council's household waste management strategy. The report contains an update on national policy, a review of performance for the 2022/23 financial year, an update on actions adopted in 2022/23 and a new action plan for 2023/24. Members of the Environment Select Committee are invited to comment on these documents, and endorse the 2023/24 Action Plan.

### **Proposal**

30. That members of the committee consider the report and appendices, and provide comment on the Household Waste Management Strategy Update, and Action Plan 2023/24.

**Martin Litherland**  
**Head of Service – Waste Management**

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Report Author: Vicki Harris, Waste Manager -Technical.  
11.07.2023

**Background Papers**

None

**Appendices**

Appendix 1: National Policy Review 2023/24

Appendix 2: Annual Performance Report 2022/23

Appendix 3: Annual Action Plan 2022/23 – Progress update and outturn

Appendix 4: Annual Action Plan 2023/24

# Appendix 1 – National Policy Review 2023-2024

## Household Waste Management Strategy Update

### 1. Overview

This annual Household Waste Management Strategy Policy Review considers the regulatory and policy framework within which the strategy is delivered. Changes in national policy and legislation, as well as local policy, can affect the principles within the strategy and the ability to deliver actions.

At a national level, waste management policy is undergoing a period of unprecedented change, primarily with the introduction of the Environment Act 2021. Whilst local authorities and key stakeholders still await crucial detail to confirm how the Act will affect local authorities, this policy review will set out the known impacts and anticipated timescales for change.

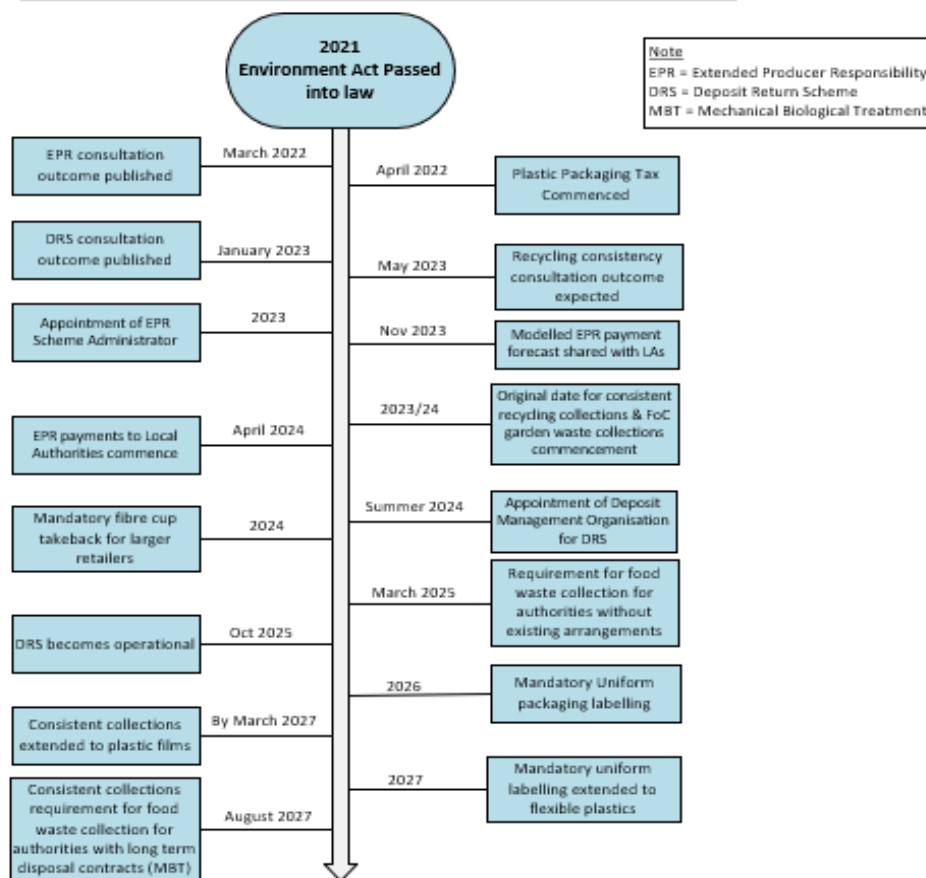
### 2. National policy and legislation

#### 2.1 Environment Act 2021

The Environment Act 2021 (EA21) acts as the UK's new framework for environmental protection and aims to improve air and water quality, protect wildlife, increase recycling, and reduce waste.

DEFRA undertook public consultations on three key waste-focused elements of the Act in May/June 2021. There has however been a significant delay in information being published by government, including details on the new funding mechanisms, to allow local authorities and stakeholders to effectively plan the implementation of these changes. A summary of the timescales is in Figure 1.

**Environment Act Impacts on Waste Services – Anticipated Timeline**



Last Updated: April 2023

Timescales are subject to change as detail is released by Government

Figure 1. Estimated timescales for The Environment Act 2021

The key waste-related changes contained in the Environment Act are summarised below:

<p><b>Deposit Return Scheme (DRS)</b></p>	<p><b>Expected commencement by October 2025 (recent indications of further delays to this implementation date)</b></p>
<p><i>Changes:</i></p> <ul style="list-style-type: none"> <li>• Return scheme will apply to all drink containers (up to 3 litres) which are made of PET plastic, steel or aluminium cans. Glass containers will not be scope.</li> <li>• A small refundable deposit (estimated to be 20p) would be payable on each item in scope.</li> <li>• All retailers which sell in-scope items are required to operate as return points but will be able to apply for an exemption.</li> <li>• New DRS administration body to be set up to oversee and implement scheme by October 2025.</li> </ul>	<p><i>Anticipated impacts and outcomes:</i></p> <ul style="list-style-type: none"> <li>• Expected to increase the recycling of products in scope to 90% after three years of implementation.</li> <li>• Reduced local authority costs associated with collection and disposal of litter. Significant risk of reduced income to the council from sale of recycling that will be in scope of scheme as there is likely to be a reduction of these items collected in kerbside recycling collection services. Materials are high value materials which contribute to current recycling income.</li> </ul>
<p><b>Extended Producer Responsibility (EPR)</b></p>	<p><b>Expected commencement from April 2024, (recent indications of further delays to this implementation date)</b></p>
<p><i>Changes:</i></p> <ul style="list-style-type: none"> <li>• All producers of packaging to be made accountable for covering the full cost of the recovery and recycling of their products.</li> <li>• Estimated to facilitate an overall recycling rate for packaging of 73% by 2030.</li> <li>• Producers will pay fees based on material type and volume</li> <li>• Aims to encourage better packaging design, phasing out unnecessary packaging and incentivising producers to develop recyclable packaging.</li> <li>• Councils will be compensated for the costs of efficient and effective collections.</li> <li>• Introduces the requirement for mandatory uniform recyclability labelling on packaging.</li> <li>• Introduces mandatory retailer takeback of single-use fibre cups.</li> </ul>	<p><i>Anticipated impacts and outcomes:</i></p> <ul style="list-style-type: none"> <li>• Changes in the composition and reduction in non-recyclable waste collected and disposed of by the council.</li> <li>• Opportunities to collect and recycle more packaging waste as sustainable markets are created.</li> <li>• Expectation to expand kerbside collections to include plastic film and flexible plastics, from 2026/27, although this relies on rapid development of recycling capacity and technology.</li> <li>• Opportunity to receive funding from the EPR compliance scheme to cover collection and recycling/ disposal costs in respect of in-scope packaging materials.</li> </ul>

<p><b>Consistency in recycling collections</b></p>	<p><b>Consultation proposed start from 2023 but no update provided by government. The national Net Zero Strategy mandates councils to collect food waste from 2025</b></p>
<p><i>Changes:</i></p> <ul style="list-style-type: none"> <li>• Weekly separate collections of food waste expected to be mandated by 2025.</li> <li>• Fortnightly free of charge collections of garden waste expected to be mandated in larger containers (240L) than are currently supplied in Wiltshire (180L).</li> <li>• Collections of four key dry recyclable materials (plastic, paper &amp; card, glass and metals) to be mandated. These materials should be collected separately from each other unless it is not technically, or economically practicable or separate collections present no significant environmental benefit.</li> <li>• Recycling collections to be expanded to include plastic films and flexible plastics possibly from 2027.</li> <li>• Increased recycling of business waste expected to be mandated.</li> </ul>	<p><i>Anticipated impacts and outcomes:</i></p> <ul style="list-style-type: none"> <li>• Government have indicated that the “full net additional costs” incurred by those councils needing to put new collection services in place would be met. If this is not the case, service delivery costs will increase.</li> <li>• In Wiltshire, a net increase in collection vehicles will be required to provide free garden waste and weekly food waste collections, resulting in higher costs.</li> <li>• A significant change in the composition of our residual waste (e.g. removing most bio-degradable waste) may mean that the waste input specifications for the Landfill Diversion Contracts cannot be met.</li> <li>• Potential requirement to further separate recycling at the point of collection. May require a review of current collection methods for kerbside collected recycling.</li> <li>• New collections for plastic films need to be put in place, with disposal arrangements.</li> <li>• The council may need to provide collections of waste and recycling from businesses.</li> <li>•</li> </ul>

## 2.2 DEFRA Environmental Improvement Plan 2023 – First revision of the 25 Year Environment Plan

The Environmental improvement plan sets out additional targets and monitoring measures intended to contribute to the achievement of an “apex goal” of improving nature by halting the decline in biodiversity and so achieving thriving plants and wildlife. The plan builds on the vision set out in the 25 Year Environment Plan first published in 2018, and considers the goals originally set out in that document, outlining progress made, specifying additional targets and plans to deliver against these.

In support of the apex goal, the plan states an intention that avoidable waste will be eliminated by 2050. To achieve this, the plan contains commitments that the government will:

- explore options for the near elimination of biodegradable municipal waste to landfill from 2028.
- eliminate avoidable plastic waste by 2042.
- seek to eliminate waste crime by 2042.
- halve ‘residual’ waste (excluding major mineral waste) produced per person by 2042. For the purposes of the target, ‘residual’ waste is defined as waste that is sent to landfill, put through incineration or used in energy recovery in the UK, or that is sent overseas to be used in energy recovery.

The residual waste target is underpinned by a number of interim targets, which should be achieved by 31 January 2028. The council is awaiting details of how these targets will affect local authority waste management, including how they are going to be monitored.

### 2.3 DEFRA Consultation on preventing charges for DIY waste at household waste recycling centres

Waste Disposal Authorities (WDAs) are required to provide residents with a place to dispose of their household waste, under Section 51 of the Environment Protection Act 1990 (the 1990 Act). Councils in England are prevented from charging residents to deposit household waste under the Local Government (Prohibition of Charges at Household Waste Recycling Centres) (England) Order 2015.

Residents can dispose of household waste for free in their local area. Changes to the Controlled Waste (England and Wales) Regulations 2012 are anticipated in 2023, to clarify where construction waste should be treated as ‘DIY waste’. These regulatory changes are expected to prevent Local Authorities charging for the disposal of DIY waste from small-scale projects by householders.

A number of councils charge to accept what had been considered to be non-household waste (typically including waste arising from DIY activities) at their household recycling sites, and Wiltshire Council had resolved to apply such charges later this year, as part of savings measures agreed as part of the Full Council budget setting meeting in February 2023. For Wiltshire, this updated government guidance immediately places a further unbudgeted pressure on the council in the order of £0.6m PA from 2024/25, and potentially places additional risks on the delivery of additional associated MTFs commitments that had been based on reduced demand at recycling centres.

Government also intends to allow councils to continue their use of HRC bookings systems, however their impacts on the disposal of household waste will be kept under review.

### 3. Emerging national policy changes and consultations

There are several potential policy changes being consulted on which affect the council’s Household Waste Management Strategy. These include:

<b>DEFRA Call for evidence to support the near elimination of biodegradable waste disposal in landfill from 2028</b>	The Call for Evidence will help deliver the recommendation of the Climate Change Committee that the landfilling of biodegradable waste is discontinued as part of the net zero pathway for waste for Carbon Budget. This Call for Evidence does not set out new policy but will inform future policy.
<b>DEFRA Consultation on potential amendments to the Persistent Organic Pollutants (POPs) Regulation.</b>	Closed April 2023. Consultation on potential amendments to the Persistent Organic Pollutants Regulations. This may result in lower limits for existing POPs which could affect materials not currently regarded as POPs waste, and also new POPs which may affect wastes such as carpets, clothes and textiles.
<b>DEFRA Investigation into Persistent Organic Pollutants.</b>	DEFRA are conducting projects looking at brominated chemical substances in landfill leachate. The substances have previously been used as flame-retardants to help protect textile applications, including furniture and carpets. The study aims to help identify items that are most at risk of containing POPs.

### 4. Local drivers

#### 4.1 Local Policy Drivers

##### 4.1.1 Wiltshire Council Business Plan (2022 to 2032)

The Council’s Business Plan (2022 to 2032) sets out our priorities and our work with communities.

As a council, we know our mission is to ensure:

- The people of Wiltshire are empowered to live full, healthy and enriched lives.
- Our communities continue to be beautiful and exciting places to live.

- Our local economy thrives and is supported by a skilled workforce.
- We lead the way in how councils and counties mitigate the climate challenges ahead.

Outcome 4 of the business plan focuses on Sustainable Environment. Of the aims within the plan, the main items related to the waste strategy are:

- Find and promote new opportunities for people and businesses to reuse and recycle.
- Reduce the amount of waste going to landfill, increase recycling and keep Wiltshire looking beautiful.
- Become a carbon neutral organisation by 2023.

#### 4.1.2 Waste Service Plan (2023/24)

A Waste Service Plan 2023/24 is being developed to identify the key activities which the service will undertake to meet the priorities of the waste strategy and business plan. In addition, the waste service plan documents a number of overarching service aims:

- Collect and dispose of waste in accordance with our statutory duty.
- Help to protect and preserve the environment by managing waste in accordance with the waste hierarchy, promoting waste prevention and reuse as the most environmentally sustainable waste management practices.
- Ensure that we deliver and maintain safe, efficient, and cost-effective waste services.
- Engage and inform residents about their waste services to ensure that high-quality and dynamic services that respond to changes in legislation, waste composition, consumer habits are provided.

#### 4.1.3 Climate Strategy

Wiltshire Council's Climate Strategy was adopted in February 2022. The Strategy sets out the next five years of the council's journey to becoming a carbon neutral county. The Climate Strategy Delivery Plan 2022-24 sets out how Wiltshire Council will deliver the objectives of its Climate Strategy. Separately, the "Carbon Neutral Council Plan 2022-2024", focusses on actions that the council will take to reduce its own emissions.

Resource and Waste is a delivery theme within the strategy and has three main objectives:

- Work towards a circular economy.
- Work towards zero avoidable waste in Wiltshire and decarbonising the waste management process.
- Manage waste in accordance with the waste hierarchy, increase the amount and quality of waste recycled and reduce the amount of waste sent to landfill.

Action R1 to R7 of the Delivery Plan have been developed to help meet the main objectives. Progress against these actions is reported to the Climate Team and are contained within the 6 Monthly Carbon Report which is reviewed by Cabinet.

## 4.2 Financial drivers

Wiltshire Council faces significant financial challenges over the coming three years due to an increased demand on key services and increasing costs linked to higher inflation. The council adopted a medium-term financial plan in February 2023 which sets out plans to balance the budget.

The adopted medium term financial plan includes several savings to the Waste Services budget which will need to be planned and implemented between April 2023 and March 2026.

## 4.3 Social drivers

### 4.3.1 Wiltshire Council Area boards

Area Boards are asked to select up to five local priorities, which will be evidence led to ensure they have the greatest impact on the lives of those in our communities.

Currently 17 of the 18 area boards have 'protecting the environment' or 'addressing climate change' as one of their top priorities.

Area Boards provides an opportunity to engage with communities to deliver key strategy actions.

#### 4.3.2 Changing demographics

Wiltshire has a current population of 504,070, which is projected to increase to 528,100 by 2028. Although Wiltshire is in the least deprived 30% of local authorities within England, 14,013 people are considered to live in the most deprived areas of Wiltshire.

As of 2021, Wiltshire's population aged 65 or over had increased by 1.6% over the previous 3 years, representing one-fifth of the population. Life expectancy of this age group also increased 0.5% during this time. Wiltshire resident who have a long-term health problem or disability is 16%.

<b>Demographic</b>	<b>Wiltshire Percentage</b>	<b>Data Source</b>
% Aged 65 and over (from Census 2021)	21.9% <i>Wiltshire</i> , 18.6% <i>National figure</i>	<a href="#"><u>Public Health Outcomes Framework – Data - PHE from Apr 2021</u></a>
Aged 65 and over: life expectancy (from PHE PHOF)	22.1yrs (Female) and 19.5yrs (Male) <i>Wiltshire</i> , <i>National figures</i> 21.0yrs and 18.4yrs respectively	<a href="#"><u>Population Census 2021</u></a>
% of people with a under the equality act (from 2021 census)	16.9% <i>Wiltshire</i> , 17.5% <i>National figure</i>	<a href="#"><u>Disability Census 2021</u></a>
Main language is English (from 2021 census)	96.5% <i>Wiltshire</i> , 90.8% <i>National figure</i>	<a href="#"><u>Language Census Data 2021</u></a>

This shows we have a large and increasing aging population, and proportion of residents who have health limiting conditions, whom we need to make sure can access and use our services effectively.



## Appendix 2

### Waste Management Strategy 2017-2027

#### Household Waste Management Strategy: Forward Thinking Towards Zero Avoidable Waste

#### Annual Performance Review: 2022-23

##### Contents:

- Introduction
- 1. Corporate KPI reporting
- 2. Waste prevention performance
- 3. Reuse and repair performance
- 4. Recycling performance
- 5. Kerbside collection services
- 6. Household recycling centres
- 7. Energy from waste performance
- 8. Less waste to landfill
- 9. Litter
- 10. Fly-tipping

##### **Introduction**

Wiltshire's Household Waste Management Strategy 2017-2027 contains a commitment to provide annual performance reviews. This document provides a summary of waste management performance against the priorities set out within the household waste management strategy during the period of April 2022 to March 2023.

It aims to explain the key waste management performance statistics and trends during the period and provides some commentary on how the council's actions may have affected residents' behaviours and performance of the council's waste services, and highlighting where external factors over which the council has more limited influence, may have had an effect.

In response to public concerns following media reporting on the destination of materials collected for recycling, Wiltshire Council is a voluntary signatory to the End Destination Charter. Waste Services publish an annual End Destination Register on the council's website, which shows where the waste managed by the council and its contractors is sent for processing, etc. At the time of writing this data still requires external verification, but our current assessment shows that 97% of Wiltshire's waste collected for reuse, recycling and composting was managed in the UK, with a further 2% managed within the EU. The End Destination Register can be found here: [Where does your waste and recycling go - Wiltshire Council](#)

## 1. Corporate KPI Reporting

1.1 Services have been encouraged to set out “stretch targets” in respect of corporately reported performance metrics, for 2022/23 onwards. Below is the Waste Service Performance Summary, 2022/23.

Ref	Measure of progress or success	Target, 2022/23	Performance, 2022/23	Variance from target	Comment / Narrative	2017/18	2018/19	2019/20	2020/21	2021/22
IY1a	Kgs of waste produced per household (cumulative)	880	913.8	-33.8	Kgs of waste reduced compared with previous years. Less waste generated post-Covid, plus less garden waste due to hot weather in 22/23, plus cost-of-living impacts on consumer spending.	993.6	994.0	981.1	966.9	970.6
IY1b	% of household waste recycled or composted (recycling rate)	45%	39.7%	-5.3%	Revised "stretch" target not achieved. 22/23 has seen weather-related reductions in garden waste collected (less composting tonnage) and higher levels of contaminated recyclate tonnage being rejected at the sorting facility. The "Recycling - Let's Sort It!" campaign waste was launched in February 2022 to help mitigate and improve 23/24 performance.	43.8%	42.7%	42.9%	42.3%	42.2%
IY1c	% of household waste sent for treatment/energy recovery	42%	44.6%	2.6%	"Stretch" target exceeded. New requirements to send domestic upholstered seating for incineration came into force from 1 Jan 2022 (larger positive impact assumed for 23/24). Additional residual waste tonnage was also sent to Lakeside EfW.	37.9%	42.3%	41.5%	41.4%	39.1%
IY1d	% of household waste sent to landfill.	13%	15.7%	-2.7%	Whilst achieving a significant improvement over 21/22 performance the 22/23 "stretch" target was not met, despite diverting an additional 255 tonnes of domestic upholstered seating from landfill (to comply with new 'POPs' requirements from Dec to end of February 2023), and placing additional residual waste tonnage through the Lakeside EfW contract. Rejection of contaminated recycling has increased the amount of waste sent to landfill.	18.3%	14.9%	15.6%	16.3%	18.7%

Figure 1: Waste Service Performance Summary, 2022/23.

## 2. Waste prevention performance:

### Priority 1 - Waste Prevention:

The council will work with national, regional and local partners to provide advice and information to encourage residents to reduce the amount of household waste they create.

2.1 Every tonne of waste produced by Wiltshire residents and managed by the council has a financial and environmental cost. Encouraging residents to reduce the amount of waste they produce, and therefore what the council collects and manages on their behalf, has a direct impact on the council's waste service budget and influences our ability to achieve net zero carbon targets.

2.2 The amount of household waste the council manages is impacted by numerous local and national influences, including:

- The amount of disposable income people have available to spend
- the changing characteristics of product packaging (e.g. "lightweighting")
- size of households,
- the waste and recycling collection services provided by councils.

2.3 In 2022/23, the council's Waste Services managed 223,120 tonnes of municipal waste, of which 208,126 tonnes was classified as household waste.

2.4 The total amount of household waste generated per household each year within Wiltshire is decreasing, which is positive. 2022-23 showed a reduction of 57kgs (5.9%) in comparison to the previous year – see Figure 2.

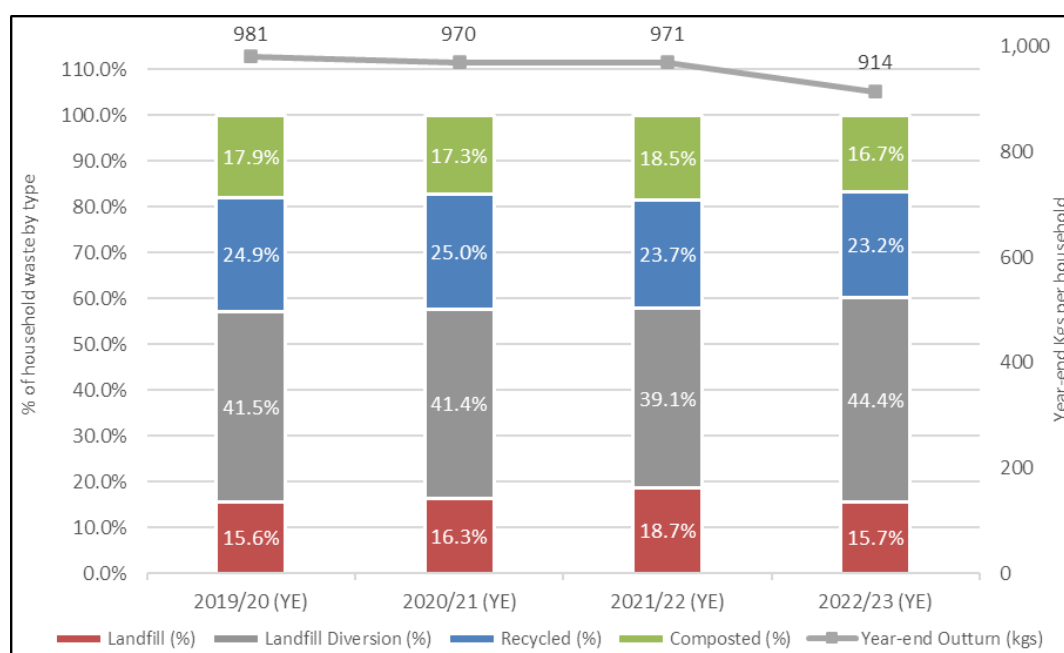


Figure 2: Percentage of household waste, by waste management process, and total household waste per household (kgs), 2019-2023.

2.5 Trends show that the amount of non-recycled waste produced per household (after recycling) has not changed significantly since 2017 (Figure 3). This is referred to as "residual" waste and is comprised of several waste streams including:

- Kerbside collected residual waste;
- Residual waste disposed of at household recycling centres (HRCs);
- Street litter and litter bin waste;

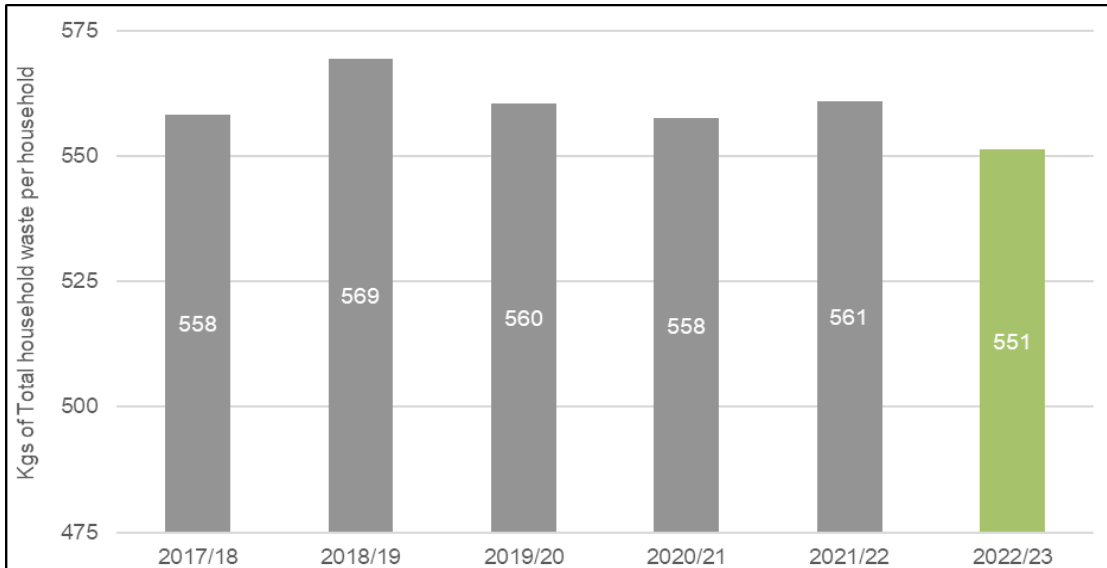


Figure 3: Residual household waste (after recycling) - kgs per household, 2017-2023. (Note: Figures include residual waste from all sources eg. kerbside collections, HRCs etc.)

2.6 Council waste policies designed to encourage residents to reduce the amount of waste they produce include:

- Providing standard 180 litre wheeled bins for non-recyclable waste.
- Enforcing a no side-waste policy, encouraging residents to make full use of the kerbside recycling services.
- Only providing larger bins (additional capacity) in the following circumstances:
  - six or more residents in a household;
  - a family of five including one or more in nappies; or
  - a medical need which creates large volumes of unrecyclable waste.
- Subsidising the purchase price of food waste composters for residents who wish to compost their food and garden waste at home – see Figure 4
- Charging for the collection of garden waste which may encourage composting.
- Vehicle permits to limit traders illegally disposing of business waste at the HRCs.
- Proof of address scheme at HRCs to limit the impact of waste being disposed of by residents from outside of the Wiltshire Council area.

2.7 Purchases of subsidised food waste digesters (FWDs) have fallen since a peak in sales during the Covid-19 pandemic. A new contract for the supply of FWDs was put in place during 2022/23. Sales are promoted as part of the chargeable garden waste service, as an alternative to a kerbside collection at the same price (£66 per bin).

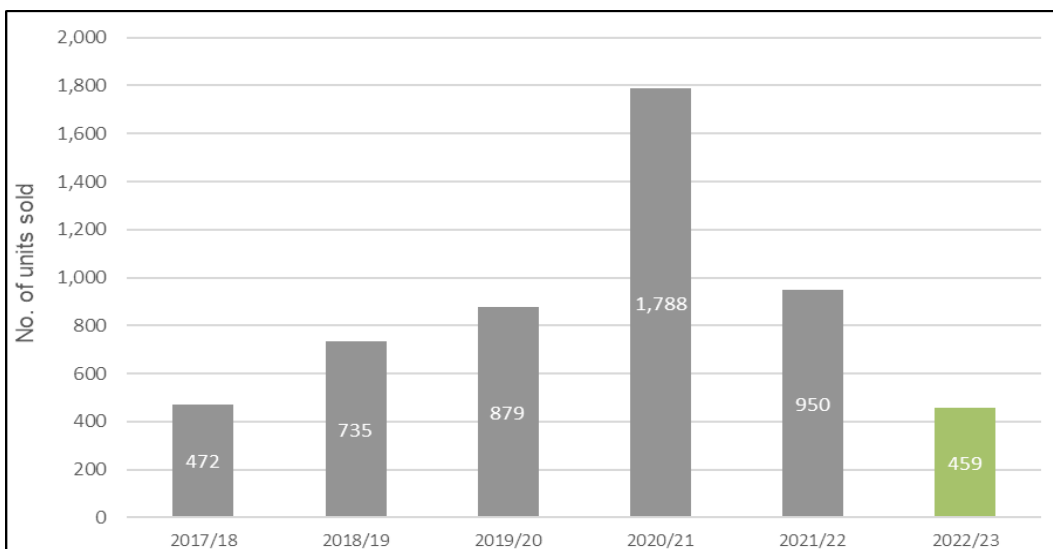


Figure 4: Subsidised food waste digesters sold, 2017-2023.

### 3 Repair and Reuse Performance:

#### Priority 2 – Repair and Reuse

The council will work with local reuse organisations and contractors to increase the opportunity for items to be repaired and reused. The council will continue to work with national partners and manufacturers to promote sustainable design so that items can be easily repaired rather than having to be replaced.

3.1 The Council has worked with its Household Recycling Centre (HRC) contractors and partners, to implement and expand Reuse collection schemes which now include a wide range of suitable items such as furniture, white goods, bric-a-brac and bicycles. Total reuse tonnage collected across the HRC network in 2022/23 was 619 tonnes.

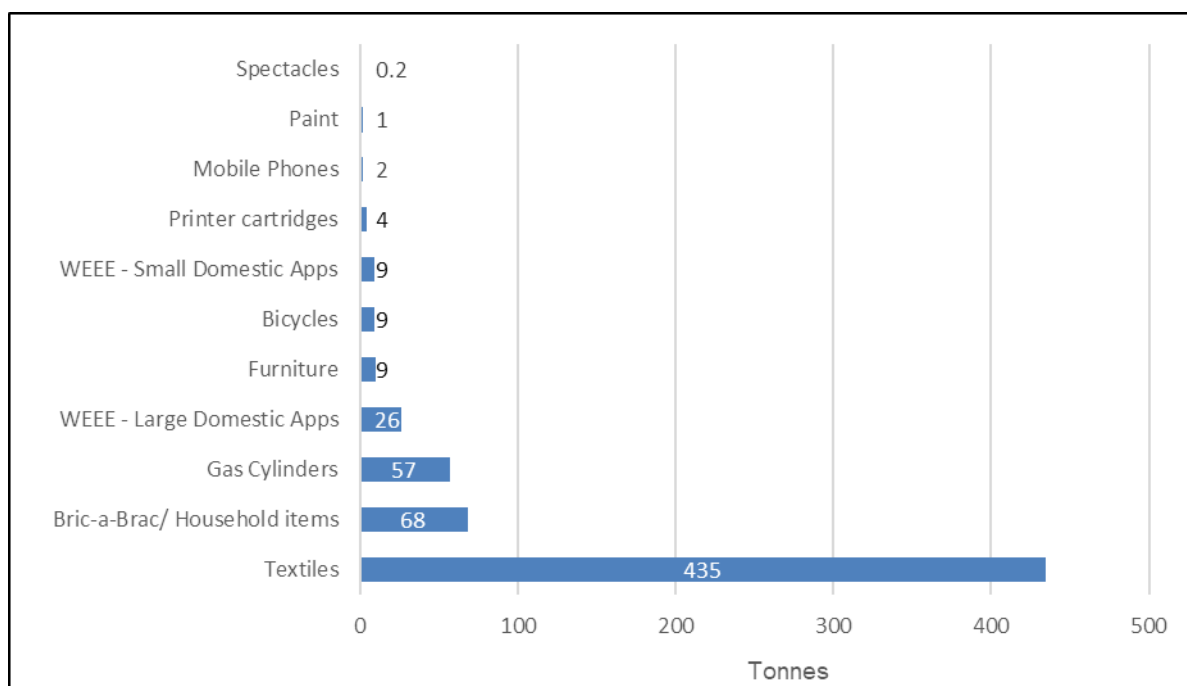


Figure 5: Reuse tonnage collected at HRCs, shown by item, 2022/23.

3.2 Initiatives that the council has delivered include the following:

- When residents call to arrange a collection of a large household waste item, Customer Services encourage residents to consider donating the item for reuse where appropriate – see Figure 6. The Environmental Protection Act 1990 allows the charge for this service to reflect the council's reasonable costs of collection (though disposal costs should not be charged to the resident). Work is being progressed with the collections contractor to implement a system whereby good quality items can be separated for reuse.
- Promoting reuse organisations in Wiltshire through the council's website.
- Paint re-use schemes were piloted at Salisbury and Amesbury HRCs, where cans of paint suitable for use are set aside for residents to take and use. This will particularly support the council's social housing in the Salisbury area, where new tenants will be advised of the scheme.

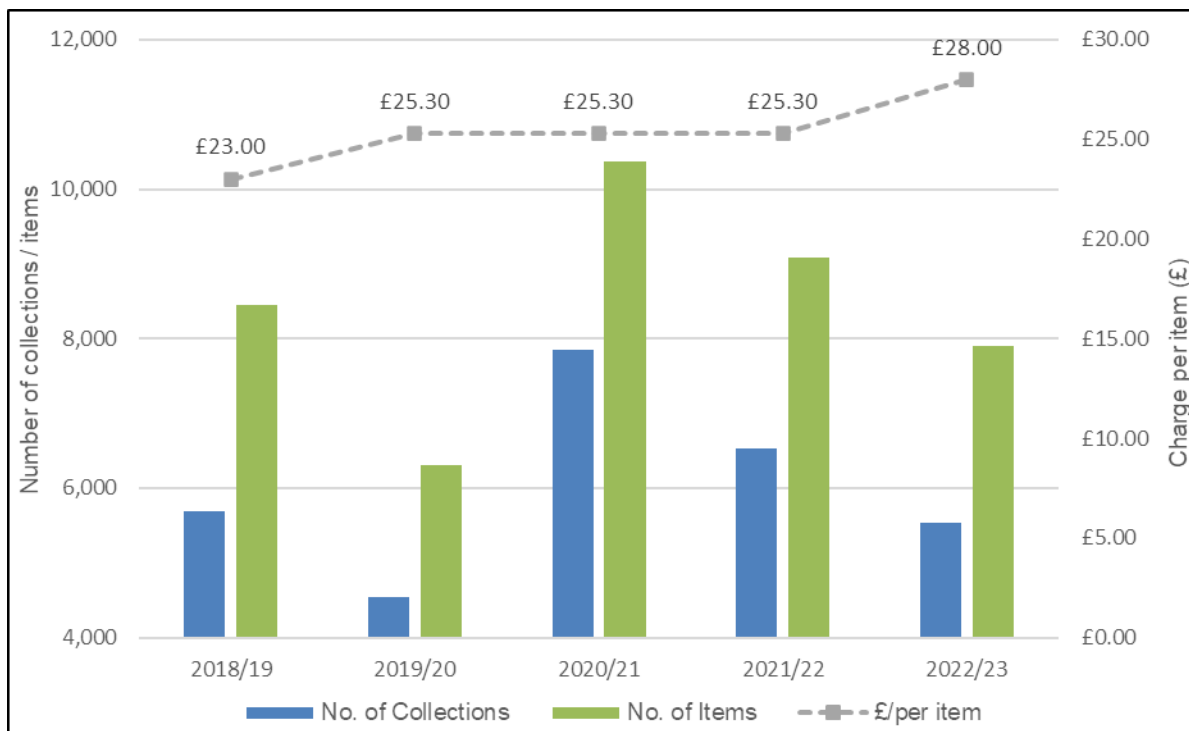


Figure 6: Bulky waste collections, 2018-2023.

#### 4 Recycling Performance:

##### Priority 3 - Recycling and Composting:

The council will continue to ensure that cost effective and efficient recycling services are provided so that residents are able to recycle a range of materials as easily as possible. The council will continue to review the potential for expanding the range of items collected for recycling and composting where it is environmentally and economically practical to do so.

##### 4.1 Recycling performance includes:

- garden waste collected at the kerbside and via the household recycling centres, and sent for composting,
- materials collected for recycling through the council's kerbside collection services,
- materials taken to the ten household recycling centres.

##### 4.2 Wiltshire's recycling rate fell in 2022/23 to 39.7% (Figure 7). This can be attributed to a number of key factors:

- Summer 2022 experienced two droughts, resulting in significantly less garden waste being collected/managed. Overall garden waste fell by 14% (5,500 tonnes) compared with 2021/22. The impact of this on the recycling rate was -1.54%.
- The performance of the materials recycling facility (MRF) that receives Wiltshire's kerbside-collected recyclables declined during 2022/23, resulting in an additional 1,650 tonnes of material being rejected by the facility for disposal. Whilst 450 tonnes of this can be attributed to increased contamination being included within the delivered material, 1,200 tonnes were target recyclables which the MRF was unable to capture. The reduction in recycling rate attributable to the additional rejected target material is -0.56%.
- In 2022/23 there was a significant reduction in the tonnage of waste and recycling collected at the kerbside, which was likely caused by reduced consumption due to residents having less disposable income resulting from the current 'cost of living crisis', alongside the ongoing "lightweighting" of packaging material used by suppliers and retailers. Collected dry recycling also dropped by 6% (3,000t),

whereas residual waste dropped by only 3% (3,000 tonnes), resulting in an overall negative impact on the recycling rate of -0.28%.

4.3 Without these factors the recycling rate for 2022/23 would have been 2.4% higher at 42.1%, though still lower than the 42.2% achieved in 21/22.

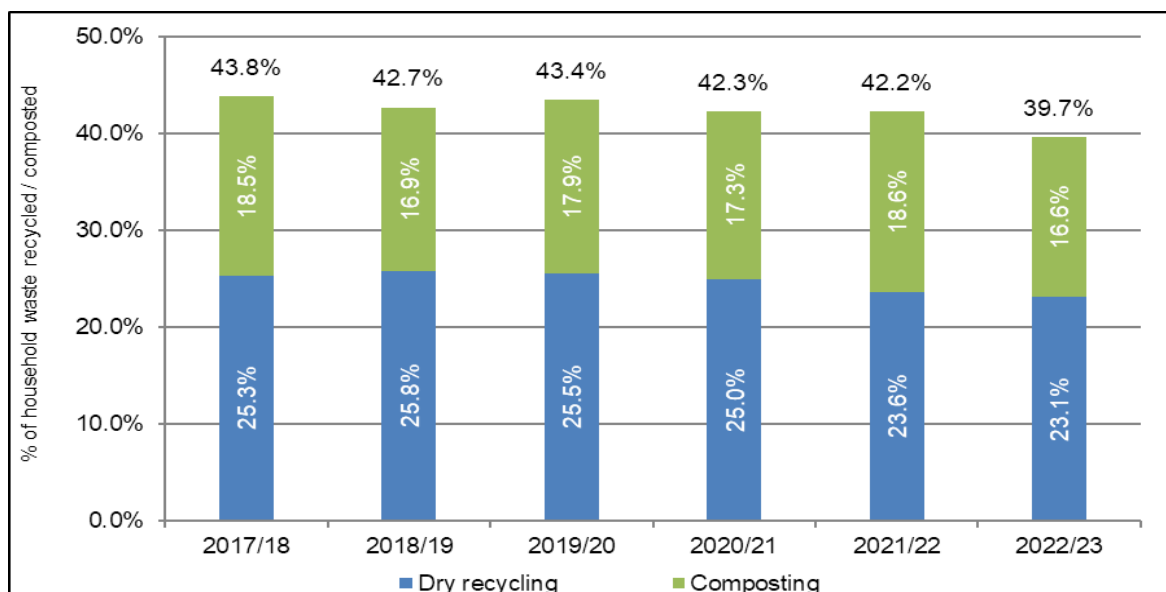


Figure 7: Recycling and composting as percentage of household waste, 2017-2023

4.4 To address the performance of the MRF in terms of separating high quality recyclable materials for sale, the council has been working with the MRF contractor to deliver improvements through a combination of:

- updating to the sorting equipment and processes to capture more ‘target’ recyclables.
- analysing the MRF inputs to identify how much ‘contamination’ it contains, together with the materials rejected through the sorting processes. Information from this data is used to inform public messaging.
- communicating to residents what items should and should not be put into the recycling collections via the “Recycling – Let’s Sort It!” campaign.

4.5 Under the gainshare mechanism in the MRF contract the council receives 79% of the income from the sale of recyclate. In 2022/23 the council’s share of MRF income totalled over £3million, offsetting over 90% of the costs of operating the facility.

4.6 Prices for recyclable materials are historically unpredictable and subject to global influences. During 2022/23 prices were particularly volatile, with nearly 70% of the council’s income received in the first 6 months of the year. It cannot be assumed that similar levels of income will be achieved in the future. Ensuring that good quality recycling is collected and processed for sale is the best way of maximising income potential.

## 5 Kerbside Recycling Collections

5.1 The council collects paper, cans, foil, plastic bottles, pots, tubs and trays, cardboard and drinks cartons from the kerbside as a fortnightly co-mingled collection. Glass is collected separately on the same day, typically using a single-pass “Pod” vehicle. Residents also have the option to subscribe to a chargeable fortnightly kerbside collection of garden waste.

5.2 Figure 8 shows the split between the tonnage of dry recycling and green waste collected and from 2017/18 and that the amount of dry recycling collected using the new co-mingled system introduced in March 2020 increased significantly. Tonnes

collected during 2020/21 were particularly affected by Covid-19 restrictions with an increased number of people working from home and therefore generating more waste in the home environment. All collection services continued throughout the period of the pandemic.

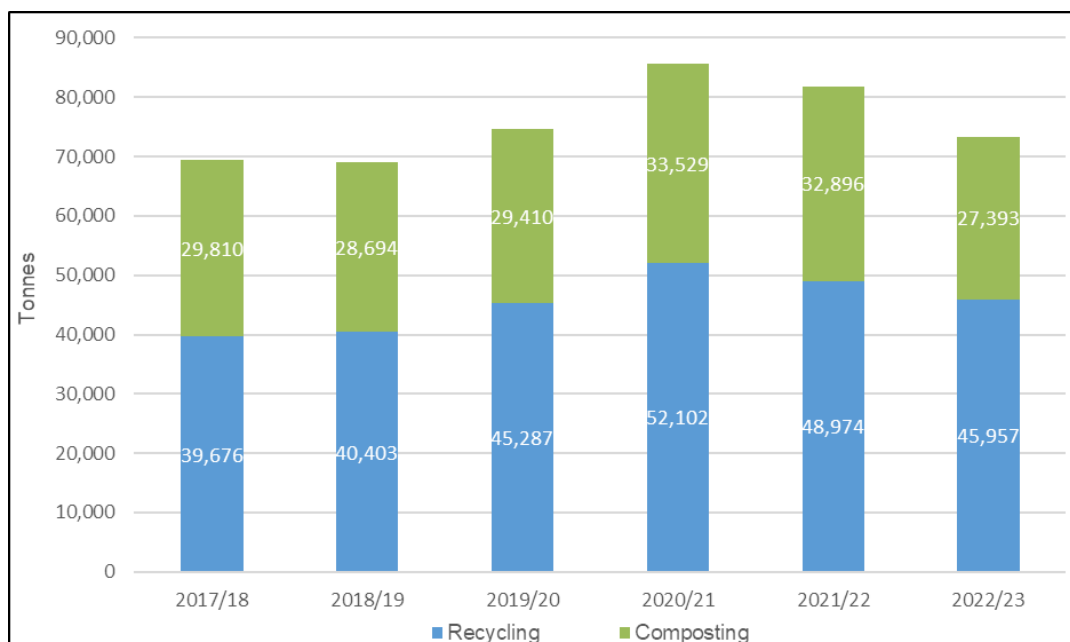


Figure 8: Tonnes of kerbside recycling and composting, 2017-2023.

5.3 Figure 9 shows the composition of the kerbside collected recycling from the blue-lidded bin and black box. Figures for 2022/23 show the overall amount of kerbside collected recycling has returned to pre-Covid levels. The amount of reject materials has significantly increased since 2019/20. Paragraph 3.7 describes how this issue is being addressed.

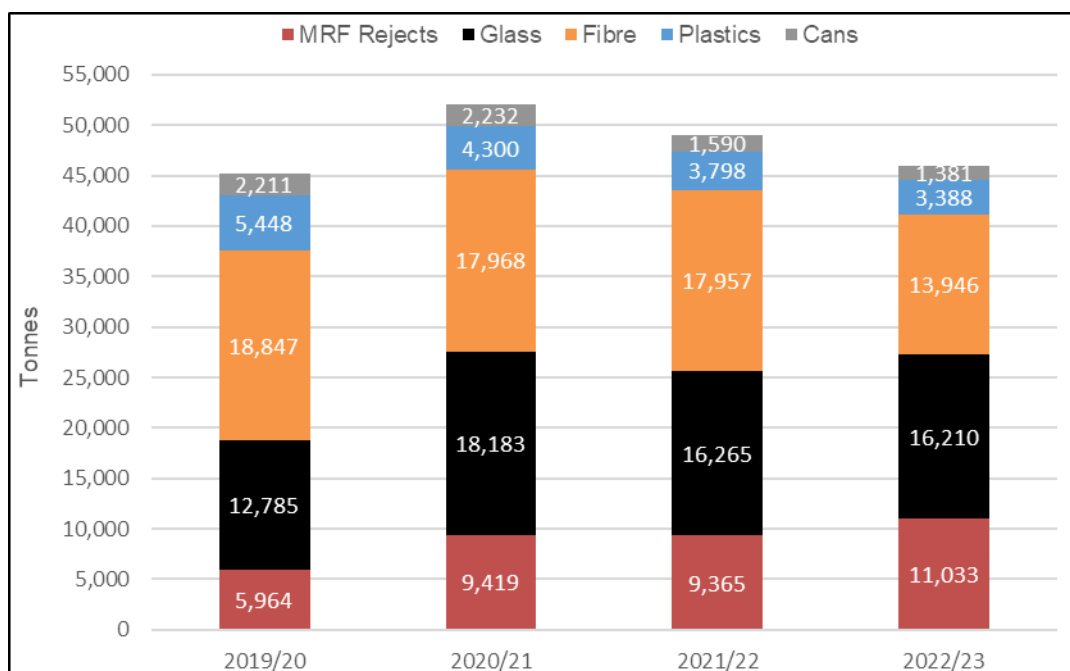


Figure 9: Kerbside collected dry recycling by material, 2019-2023.

5.4 Kerbside waste composition analyses undertaken in Wiltshire in 2022/23, showed that 15% of material in residents' general (residual) waste bins could have been recycled or composted using the council's kerbside collection services – Figure 10.



	Average % of material in residual waste which could have been recycled or composted at the kerbside
Paper and Cardboard	4.39%
Garden Waste	3.27%
Plastics	2.65%
Textiles	2.40%
Glass	1.34%
Tins, Cans, Aerosols and Foil	1.08%
<b>Total:</b>	<b>15.13%</b>

Figure 10: Percentage of recyclable waste found in non-recyclable waste bins.

Note: Textiles were a target material during 2022/23.

5.6 This waste composition data has been utilised to help target communications to Wiltshire residents.

## 6. Household Recycling Centres (HRCs):

6.1 Wiltshire Council has a statutory duty (under section 51 of the Environmental Protection Act 1990) to provide places where persons resident in its area may deposit their household waste, free of charge. The council operates a network of 10 sites, located across the county where residents can dispose of their general waste as well as recycle many other items, set aside for re-use or otherwise divert the waste from landfill.

6.2 Figure 11 shows how the waste taken to each site during 2022/23 was managed and how much waste was diverted from landfill through either recycling/re-use, composting or other non-landfill treatment eg. energy from waste. (Note: Soil/rubble collected at Lower Compton and Purton HRCs is used as landfill cover at the contractor's landfill sites. Although this replaces a requirement to bring in other materials for this purpose, under waste classifications this is counted as landfilled material.)

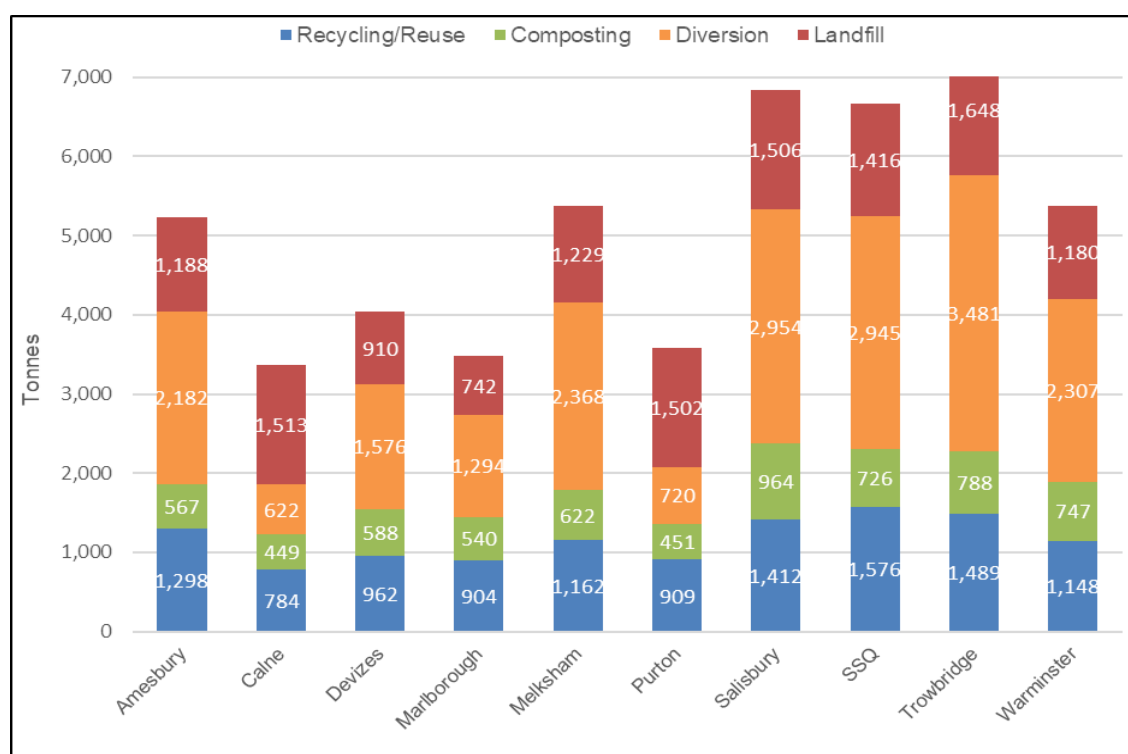


Figure 11: Household recycling centres, total tonnes managed, 2018-2022.

6.3 Figure 12 shows the HRC performance in terms of percentages for comparison. Across the HRC network, an average of 74% of the total waste taken to the site in 2022/23 was diverted from landfill.

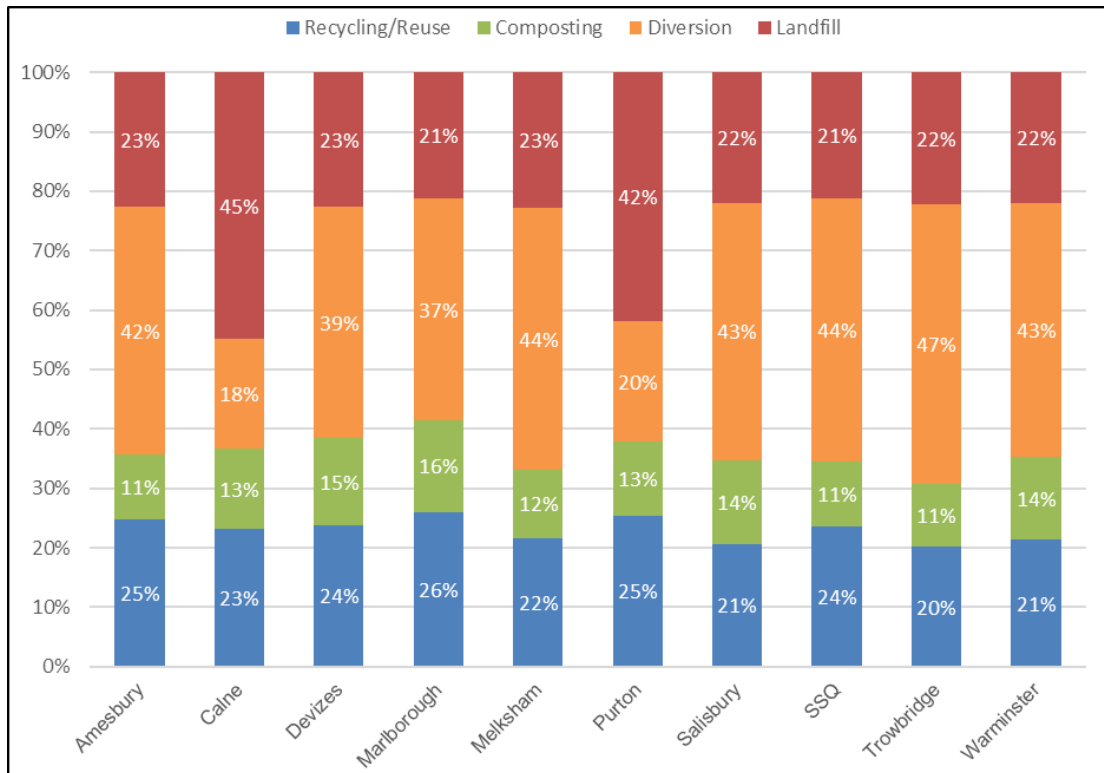


Figure 12: Household recycling centres, waste management by percentage, 2022/23. See note above regarding soil/rubble collected at Lower Compton and Purton HRCs.

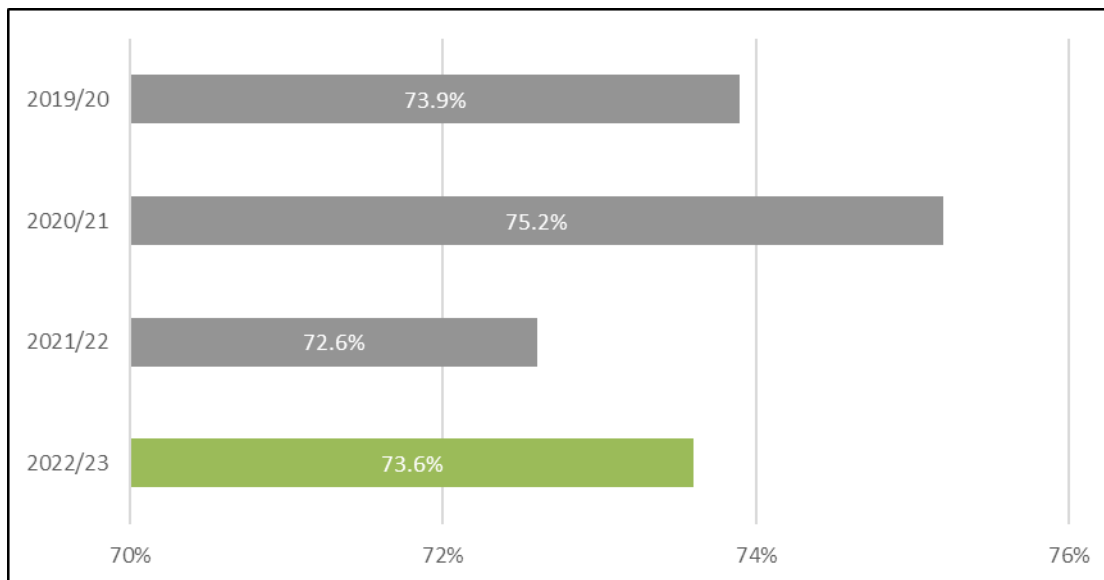


Figure 13: Household recycling centres, average network percentage of waste diverted from landfill. See note above regarding soil/rubble collected at Lower Compton and Purton HRCs.

6.4 Composition analyses of waste placed in the landfill bins at HRCs was undertaken in 2022/23 and showed that 43% of material put in those containers could have been placed into a different container at the sites and be diverted from landfill (Figure 14).

Average % of material which could have been recycled at HRCs, 2022/23	
Textiles	9.22%
Plastics	7.37%
Paper and Cardboard	5.99%
Soil, Rubble and DIY material	5.81%
Wood	5.80%
Metals	3.02%
Glass	2.50%
Waste Electrical and Electronic Equipment	1.92%
Garden Waste	1.06%
Potentially Hazardous	1.00%
<b>Total:</b>	<b>43.69%</b>

Figure 14: Percentage of material which could have been recycled at HRCs.

## 7. Energy from waste performance:

### Priority 4 – Energy from Waste

Recovering energy from waste which cannot be reused or recycled remains strategically important for the council as it prevents this waste from going to landfill. The council will continue to review the feasibility of constructing small scale energy from waste plants within Wiltshire.

7.1 Most of Wiltshire's non-recyclable residual waste collected at the kerbside is sent to facilities that use the waste to generate energy or process the waste into a fuel for use in other energy from waste (EfW) plants. Typically, only residual waste from the household recycling centres and household large items separately collected at the kerbside are sent to landfill, as these are considered unsuitable for the landfill diversion contracts.

7.2 The council has a 25-year contract, which runs to November 2038, to send 60,000 tonnes of non-recyclable waste to Northacre Resource Recovery Centre (NRRC) in Westbury, Wiltshire: [www.northacrerrc.co.uk/](http://www.northacrerrc.co.uk/).

7.3 At the Northacre mechanical biological treatment (MBT) plant the waste is dried and shredded to create a fuel, which is then used in energy from waste facilities in northern Europe. The MBT process reduces the amount of waste that would otherwise have been landfilled by over 70% (Figure 15).

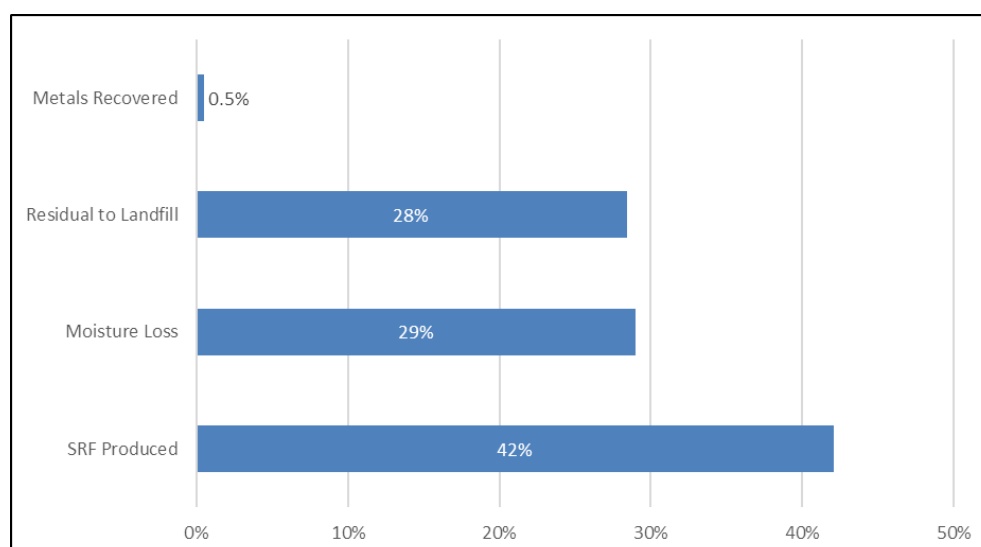


Figure 15: Percentage outputs from the MBT process (cumulative performance from contract start in 2013 to Mar 2023).

7.4 The council also has a 25-year contract, which runs to June 2033, to send 50,000 tonnes of non-recyclable waste to Lakeside Energy from Waste Plant, Slough: [www.lakesideefw.co.uk/](http://www.lakesideefw.co.uk/). At this plant the waste is incinerated to generate power.

7.5 In Aug 2022 the Environment Agency announced that from 1 January 2023 all councils must ensure that any waste upholstered domestic seating (WUDS) is sent for incineration. This is to ensure that Persistent Organic Pollutants (POPs), which can be found in the fire-retardant chemicals used in seating materials, are destroyed, and not put in landfill where there is a risk of environmental pollution from POPs.

7.6 Since Dec 2022 approximately 130 tonnes per month of waste upholstered domestic seating separately collected at HRCs, or via bulky household waste collections and fly-tipping has been sent for incineration. The costs of separate collections, transfer and disposal of POPs waste is over 2.5 times higher than the cost of landfill, representing an unfunded budget pressure in 2022/23. Government has determined these additional costs should not be supported by New Burdens funding.

## 8. Less waste to landfill

8.1 Landfill is widely recognised as being the least environmentally sustainable way of managing waste. As such, the objective of all the waste services is to ensure that where possible the amount of waste sent to landfill is reduced.

8.2 There continue to be wastes, which because of their nature, are landfilled. These include wastes disposed of in the 'residual waste' containers at HRCs, some separate collections of bulky household waste, litter collections and mixed fly-tipped wastes as these are typically unsuitable for the landfill diversion contracts. Work is being undertaken to consider options for shredding these wastes in the future to make them acceptable for non-landfill disposal, and further reducing the amount of waste sent to landfill.

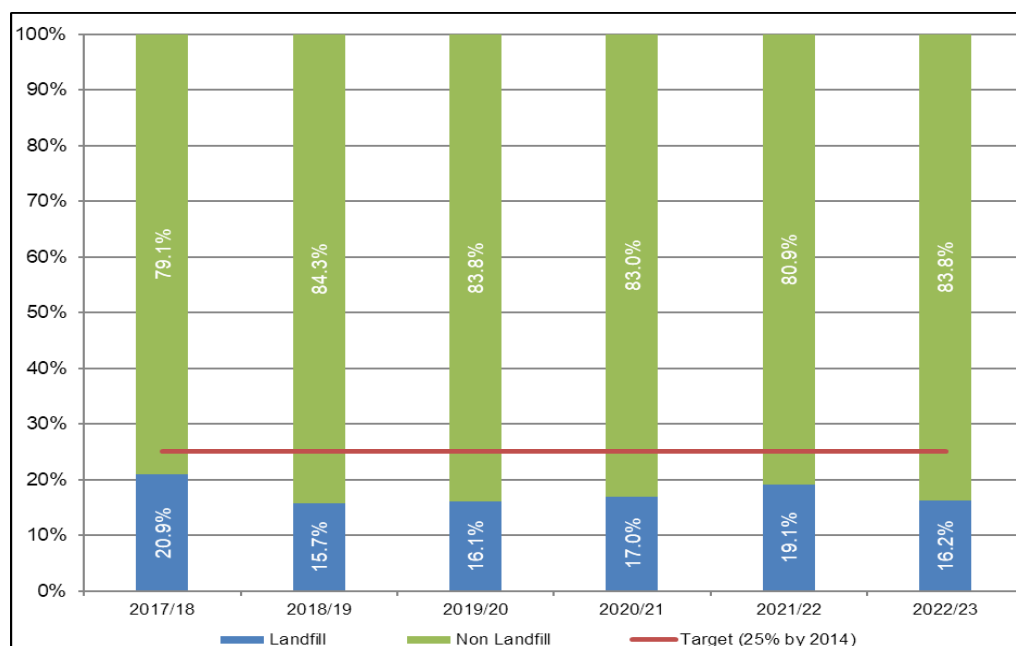


Figure 16: Percentage of waste sent to landfill in Wiltshire, 2017-2023. During 2021/22 capacity at Northacre MBT was reduced because of odour management issues on site, reducing the amount of waste diverted from landfill.

## 9. Litter

9.1 Since 2014 there has been significant improvement in the percentage of Wiltshire Council roads which were predominantly free from litter and detritus. In September 2019 Wiltshire Council received recognition from The Department of the Environment Food and Rural Affairs Agency (DEFRA) for consistently achieving a high standard of roadside cleanliness across Wiltshire using the standards as set out in the Code of Practice on Litter and Refuse. Litter includes mainly synthetic materials, often associated with smoking, eating and drinking, that are improperly discarded and left by members of the public. Detritus comprises dust, mud, soil, grit, gravel, stones, rotted leaf and vegetable residues, fragments of twigs and other finely divided materials. Detritus includes leaf and blossom falls when they have substantially lost their structure and have become fragmented.

9.2 Mechanically collected street sweepings are de-watered and sent for treatment, with the material separated out into aggregates for re-use and the putrescible content composted. In 2020/21 and 2021/22 street sweepings waste contributed 4,537 tonnes and 3,452 tonnes respectively to the council's recycling rate. Delegation of elements of streetscene services to some town councils will impact on the tonnes of streetscene wastes managed by the council in the future as these will be managed and paid for by the respective town councils.

9.3 These most recent results show a consistently high level of standard across the county and support the Councils initiative to introduce additional litter picking resources in 2019 and continue these through into the new Streetscene contract which commences in December 2022.

<b>N195 Annual Indicators</b>	<b>2014/15</b>	<b>2015/16</b>	<b>2016/17</b>	<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>
% Wiltshire roads predominantly free of litter	68%	75%	86%	81%	86%	87%	85%	80%
% Wiltshire roads predominantly free of detritus	60%	59%	87%	69%	80%	81%	73%	76%

Figure 17: Table showing the % Wiltshire roads predominantly free of litter and detritus

## 10. Fly-tipping

10.1 The Council received 2,631 fly tip reports in 2022/23 compared with 2,971 in 2021/22, a reduction of 11%.

10.2 During 2020/21, and the national lockdowns for Covid-19, levels of fly tipping rose nationally, with a reported national average increase in reports of 16%. In the same year fly tip reports in Wiltshire rose 33% above the national average levels.

10.3 The media has reported the cause for this as the closure of HRCs during the Covid pandemic. However, analysis of the reports indicates approximately 60% of reported fly tips are of a commercial nature e.g. rogue commercial waste operators removing waste for profit, not actual businesses dumping their business waste. This is in line with previous years, and on the basis that commercial operators cannot use HRCs for their waste disposal it is considered that HRCs closures and visitor restrictions have had minimal impact on fly tipping.

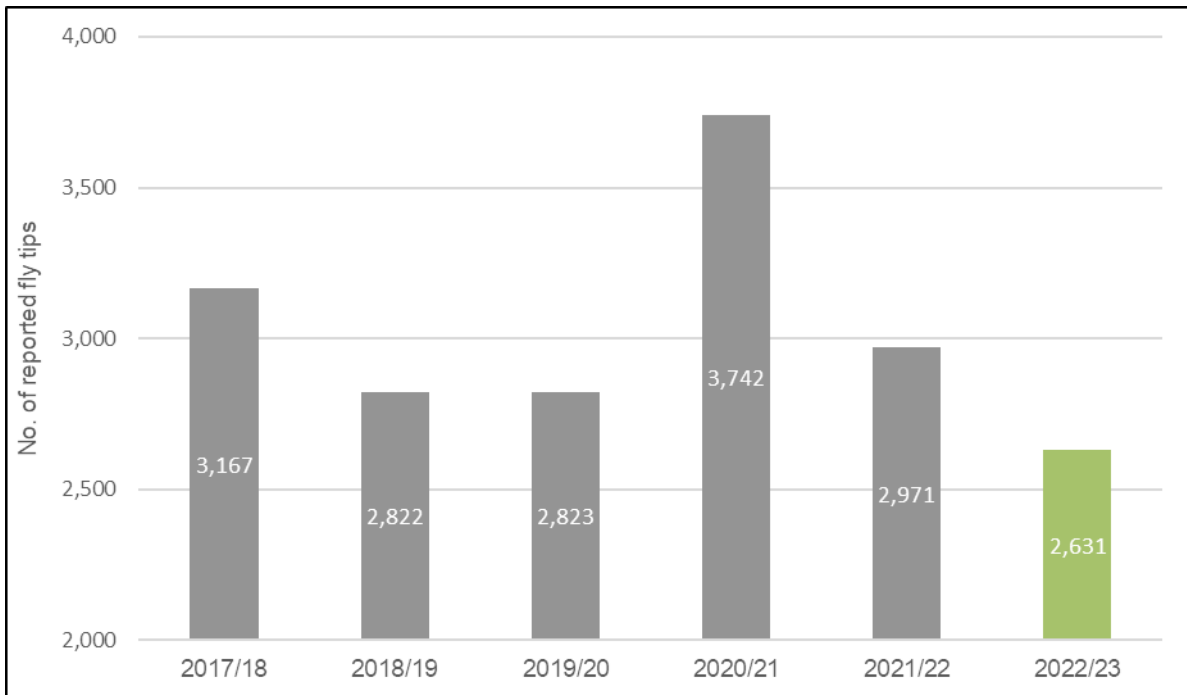


Figure 18: Number of fly-tipping incidents reported, 2017-2023.

10.4 Reports of fly tips vary significantly across the 18 community areas of Wiltshire – see Figure 19. All 18 community areas show report numbers per one thousand residents that are below the national average for 2021/22 of 20 reports per thousand residents annually. Southwest Wiltshire and Southern Wiltshire show the highest level of reports due to their rural make up and low population density, with the high number of rural byways in the area attracting fly-tippers.

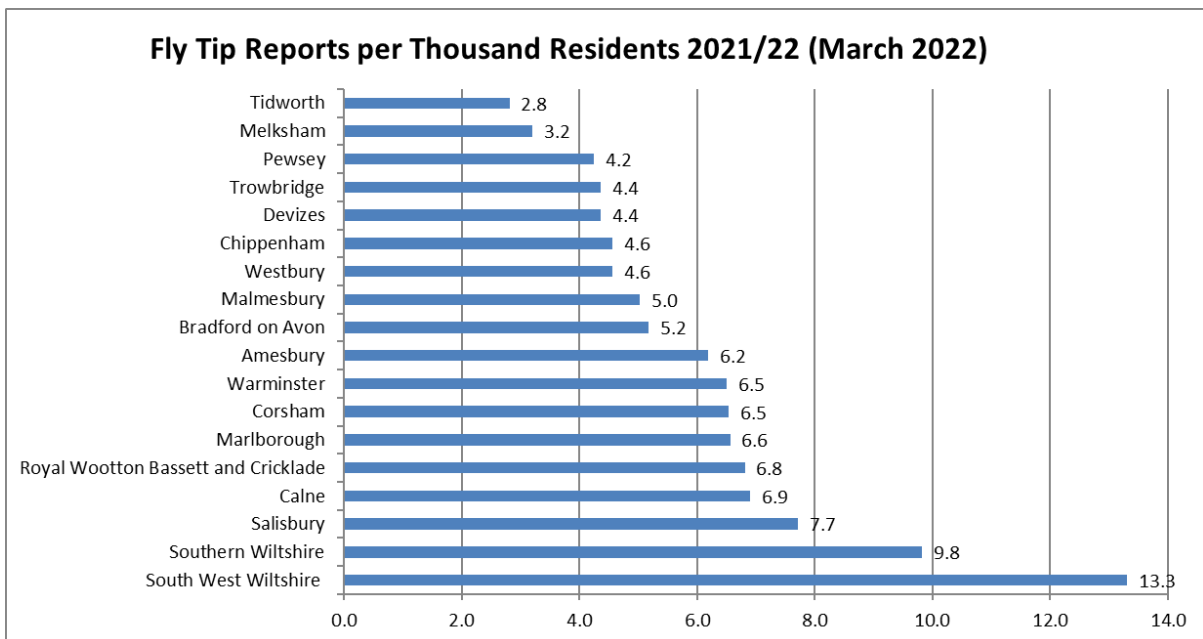


Figure 19: Fly tip reports per one thousand residents by community area, 2021/22.

10.5 Figure 20 below shows a comparison of fly tip report numbers for 2020/21 with those local authorities considered to be Wiltshire’s nearest neighbours by the Chartered Institute of Public Finance and Accountancy (CIPFA). This is based on demographic, social, population make up and other factors and shows that Wiltshire compares favourably with its nearest statistically similar neighbours.

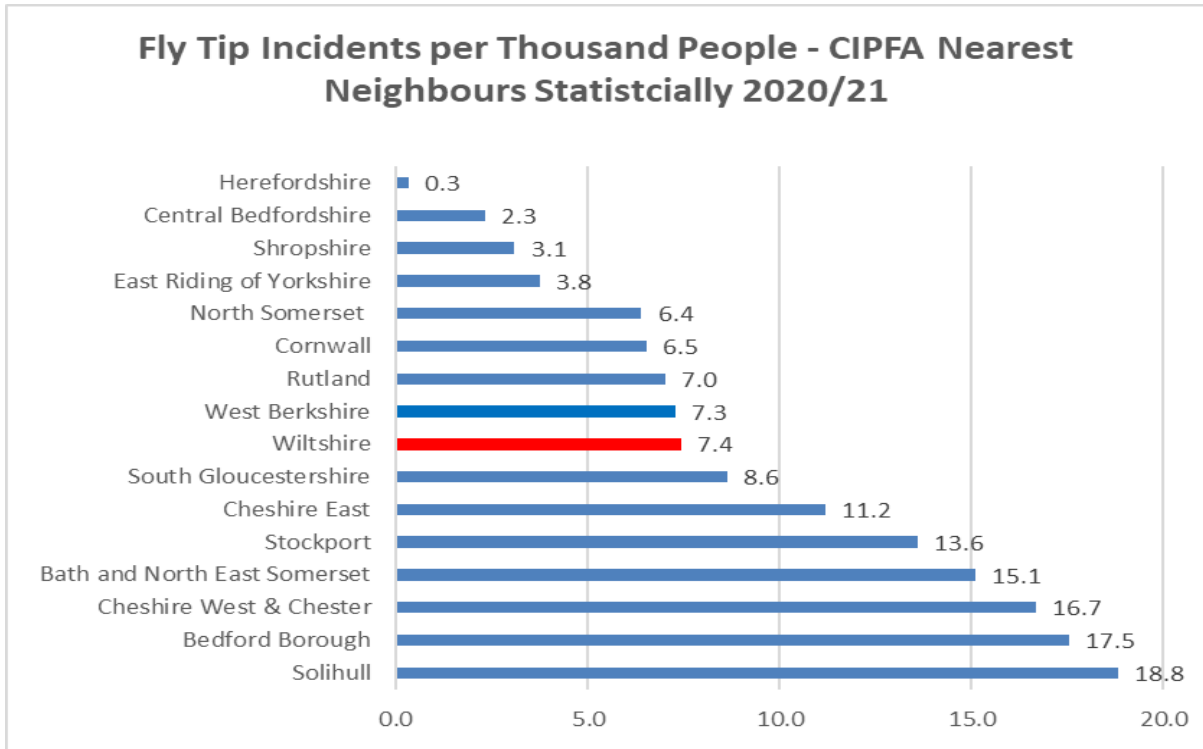


Figure 20: Fly tip report numbers per '000 people – Wiltshire compared with its near statistically similar neighbours, 2020/21

10.6 Figure 21 below shows the regional breakdown of reported fly tips in England during 2020/21. This identifies the South West as experiencing the lowest number of fly tip incidents per 1,000 people of any English region. Wiltshire's performance at 7.4 tips per 1,000 people is better than average for the South West region of 9.7 tips per 1,000 people.

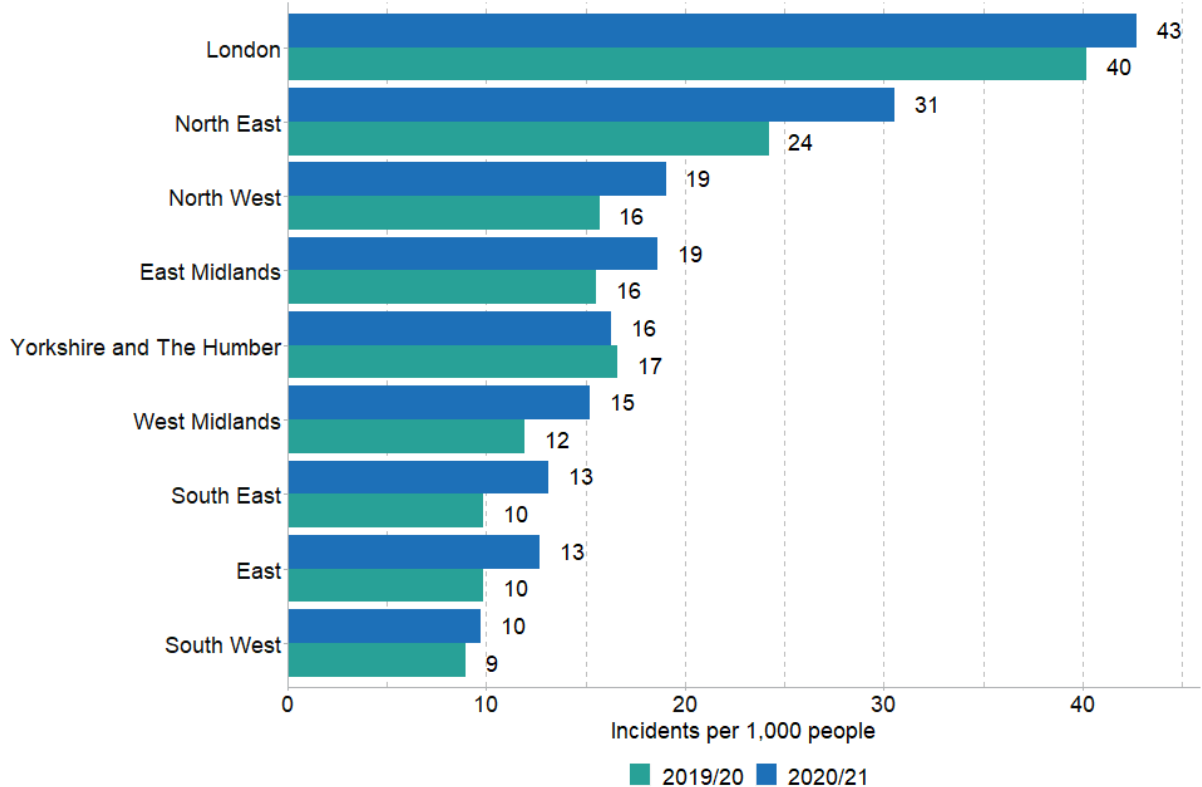


Figure 21: Regional fly tip numbers per '000 people in England 2019/20 to 2020/21. Source: DEFRA official fly-tipping statistics for England, 2020 to 2021 (gov.uk)

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**Household Waste Management Strategy: Forward Thinking  
Towards Zero Avoidable Waste**

2017 – 2027

**Annual Action Plan 2022-23**

**Progress and Delivery Report**

## 1. Introduction

The annual action plan documents the priorities and activities for the waste service for the previous year. The plan outlines how the service will develop and focus its resource during the next year to meet the strategic aims and priorities within the waste strategy.

In addition to the action plan, this annual performance review has been developed to report performance against the strategic priorities over the past year.

## 2. Vision and priorities

Our vision for Wiltshire's Household Waste Management Strategy 2017-2027 is to work towards zero avoidable household waste in Wiltshire.

We will work together with stakeholders to manage household waste in accordance with the waste hierarchy.

### *Priority 1 - Waste Prevention*

The council will work with national, regional, and local partners to provide advice and information to encourage residents to reduce the amount of household waste they create.

### *Priority 2 – Repair and Reuse*

The council will work with local reuse organisations and contractors to increase the opportunity for items to be repaired and reused. The council will continue to work with national partners and manufacturers to promote sustainable design so that items can be easily repaired rather than having to be replaced.

### *Priority 3 - Recycling and Composting*

The council will continue to ensure that cost effective and efficient recycling services are provided so that residents are able to recycle a range of materials as easily as possible. The council will continue to review the potential for expanding the range of items collected for recycling and composting where it is environmentally and economically practical to do so.

### Priority 4 – Energy from Waste

Recovering energy from waste which cannot be reused or recycled remains strategically important for the council as it prevents this waste from going to landfill. The council will continue to review the feasibility of constructing small scale energy from waste plants within Wiltshire.

### Priority 5 – Litter and Fly-tipping

The council will continue to respond to incidents of fly tipping on land for which the council is responsible with enforcement actions ranging from initial investigation to prosecution of offenders. We will continue to use all the tools available to us to tackle this criminal activity. We will continue to respond to reports of litter. This activity cost the council more than £2.5m in 2018-19 – money which could have been better invested in delivering the council’s priorities.

## 3. Actions

Priority 1 – Waste Prevention		
	Action details	Update on Delivery
<b>Action A</b>	Redevelop and relaunch the household recycling centre van and trailer permit system to reduce the amount of commercial and industrial waste which is disposed of illegally at the recycling centres. Provide advice and guidance to SME businesses which are legally required to arrange disposal of their own commercial and industrial waste.	<b>DEFERRED</b> Van and Trailer permitting scheme re-implementation planned for implementation October 2023 as part of MTFS commitment.  Website and commercial waste leaflet to be updated and distributed in advance of the updated permitting scheme
<b>Action B</b>	Provide information and refresher training to the council’s waste and climate teams regarding waste prevention initiatives that residents can undertake at home to reduce their waste and carbon footprint.	<b>ACHIEVED</b> Training for the waste team has been delivered. <b>DEFERRED</b> Training for the climate team and other stakeholders has been deferred due to waste team capacity constraints.
<b>Action D</b>	Engage with the Climate and Environment Forum to develop waste prevention communications campaigns aimed at encouraging waste prevention activities and reminding people of what they can recycle through the kerbside collections and HRC services.	<b>ACHIEVED</b> A specific waste engagement session with the Climate and Environment Forum was delivered in April 2023. Waste Head of Service, or deputy, has attended each of the forums. Future Environment directorate engagement with Climate and Environment forum to be reviewed.

<b>Action E</b>	Continue to work with community area boards through the Area Board Environment Leads to deliver a wide-ranging and effective communications plan. This will include promoting and encouraging area boards and elected members to deliver ongoing, joined-up waste prevention campaigns with residents and organisations, including schools, within their community areas.	<p><b>NOT ACHIEVED</b></p> <p>No activity programmed or delivered due to waste team capacity constraints, though the team has supported individual Area Boards on request. However waste team have been engaging with the Town and Parish councils via the T&amp;PC Forum.</p> <p>Environment directorate communication plan, including programmed waste service activity, now in development for 2023/24 and Engagement Officer post being advertised in July 2023.</p>
<b>Action F</b>	Work with community area boards to provide advice and guidance to community and environmental groups and schools in Wiltshire to encourage community led activities. Provide regular waste and recycling performance updates to interested parties.	<p><b>PARTIALLY ACHIEVED</b></p> <p>The waste team responded positively to invitations from community environmental groups, school and other community organisation to provide information, speak at events or hold information sessions.</p> <p>Proactive engagement is deferred and will be featured as part of the Environment directorate communications plan 2023/34.</p>
<b>Action G</b>	Actively engage with government in the development of waste management policy changes, including contributing to consultations and participating in national and regional forums. These changes include details related to the Environment Act 2021.	<p><b>ACHIEVED</b></p> <p>Members of the waste team have attended a range of government-led engagement sessions, participated in national and regional forums and have responded to a wide range of technical consultation/ information requests from government agencies.</p>
<b>Action H</b>	Continue to subsidise and promote the use of food waste composters as an effective method of managing food waste in Wiltshire. Undertake a procurement of contract to provide home based food waste treatment products. Actively monitor and report the waste and carbon impact of the composters in use within the county to reinforce the value of the subsidy.	<p><b>ACHIEVED</b></p> <p>Following a procurement process, a new contract for the supply of food waste composters was signed in March 2023.</p> <p>The waste team provides updates on sales and impact on food waste composter usage within the 6 monthly Climate update report which is considered by Cabinet.</p>

Priority 2 – Repair and Reuse		
	Action details	Update on Delivery
<b>Action A</b>	Continue to work with contractors and local voluntary, community and social enterprise (VCSE) organisations to introduce reuse opportunities for a wide range of household items at all household recycling centres. Expand the range and quantity of reusable items which are taken to Wiltshire Council's household recycling centres for reuse rather than recycling or disposal.	<b>ACHIEVED</b> Reuse collection schemes have now been expanded to include a wide-range of suitable items from all household recycling centres, such as furniture, white goods, bric-a-brac and bicycles. In 2022/23 619 tonnes of reusable items were collected at the HRCs.
<b>Action B</b>	Work with the council's waste collection contractor to trial separating good quality items collected on the bulky household waste collection service for reuse rather than recycling or landfill.	<b>DEFERRED</b> Hills Municipal Collections LTD have been considering the trial of this scheme, but contractor resource limitations have meant that this has been deferred to 2023/34.
<b>Action C</b>	Provide information and refresher training to customer services, community engagement managers and housing team to actively promote the use of community reuse groups before residents opt to pay for a bulky household waste collection or visit the recycling centre.	<b>DEFERRED</b> This activity is planned for 2023/24, now that reuse is in place across the HRC network and to accompany the trial of reuse from the bulky household waste collection service.
<b>Action D</b>	Work with community area boards and councillors to deliver ongoing, joined up repair and reuse campaigns with residents within their community areas. Work with community areas to provide sufficient information for them to host a network of sharing libraries, repair cafés and workshops to encourage residents to repair items.	<b>DEFERRED</b> Not delivered due to waste team capacity constraints.  Environment directorate communication plan in now in development for 2023/24.
<b>Action E</b>	Pilot the introduction of pop-up reuse shops in prominent locations across the county to sell reusable items as well as promote the reuse of items through charity partners and council services.	<b>ACHIEVED</b> A pilot pop-up shop was held in Devizes during October 2022, in partnership with FCC Environment.  Pop-up shop was a success and the evidence collected from this pilot is being used to develop a business case for a permanent reuse shop located within the county.
<b>Action F</b>	Assess the outcome of the trial paint reuse scheme, with a view to expanding the scheme to all household recycling centres.	<b>ACHIEVED</b> The outcome of the paint reuse trial was assessed, and it was considered a success.  Following the trial, paint reuse has been extended to all HRCs operated by FCC Environment (8 of the 10) and will shortly be rolled out the sites operated by Hills.

<p><b>Action G</b></p>	<p>Work with the council's waste collection contractor to introduce operational processes to reuse household waste bins and bin parts which are retrieved from residents.</p>	<p><b>NOT ACHIEVED</b> The waste team have continued to raise this with Hills Municipal Collections LTD, however due to contractor resource constraints this has not been delivered. Remains a priority for the waste team.</p>
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<p><b>Priority 3 – Recycling and Composting</b></p>		
	<p><b>Action details</b></p>	<p><b>Update on Delivery</b></p>
<p><b>Action A</b></p>	<p>Continue to monitor the participation and performance of the kerbside co-mingled recycling collection service. Undertake a communications campaign to thank residents for recycling, report on the performance to date and encourage residents to make full use of the new services. Provide targeted communications to respond to seasonal messages, local or material-specific issues. Utilise results of the waste composition analyses (Item J) to highlight what cannot be recycled and the consequences of including non-recyclable items in the bin. Consider the opportunities for developing live action videos and clips to deliver key messages.</p>	<p><b>ACHIEVED</b> The waste team continually monitor the performance of the kerbside co-mingled collection service to inform communications to the public and to proactively manage the performance of contractors.  Information campaigns have been delivered throughout the year to support service participation and respond to changes within the service (for example bank holiday collections, heat waves and snow events). The “Recycling – Let’s Sort It!” campaign was developed and launched during the latter part of 2022/23. Supporting social media posts included the production of animations aimed at making it easier for residents to understand what materials should, and should not, be placed in their recycling bin.</p>
<p><b>Action B</b></p>	<p>Working with contractors, continue to assess the efficiency of the materials recovery facility (MRF) which separates the kerbside collected comingled recyclable materials, ensuring that the quality of materials sent to reprocessors is of the highest level, and the highest proportion of recycling can be recovered. Undertake public communications campaign to respond to trends in material quality or contamination.</p>	<p><b>ACHIEVED</b> ‘Recycling – lets sort it’ campaign was delivered in Spring 2023 which responded to the input material quality issues that were evident at the materials recovery facility.  This high-profile campaign, which involved agreeing an education and enforcement procedure in relation to contaminated recycling bins, has resulted in input contamination at the MRF reducing from 16.5% in February to 9.9% in April.</p>

<b>Action C</b>	Review and make efficiencies in respect of garden waste collection rounds. Effectively communicate all changes in collection dates to residents, ensuring that they are aware of any changes to collection services and the reinforcing key recycling and waste prevention messages.	<b>ACHIEVED</b> Efficiencies in garden waste collection rounds have been made. Where this has resulted in collection day changes the affected residents have been informed, alongside their service renewal information.
<b>Action D</b>	Introduce the kerbside collection of household batteries and small household electrical items at the kerbside.	<b>ACHIEVED</b> The kerbside collection of household batteries began in November 2022. Around 12 tonnes of batteries were collected in the first 6 weeks. The kerbside collection of small rechargeable electrical items was introduced in June 2023.
<b>Action E</b>	Arrange for the renewal of existing garden waste service subscriptions from 1 April for the 2022-23 service, at the annual charge of £60 per bin.	<b>ACHIEVED</b> The renewal of chargeable garden waste subscriptions was successfully achieved, with over 84,000 services paid for and over £5m of income generated (income offsets the costs of garden waste collections only).
<b>Action F</b>	Investigate the potential for introducing more robust enforcement measures for those residents who continually incorrectly use the council's kerbside services, for example present recycling bins containing non-recyclable items, where evidence is provided and fair opportunity has been given to use the services correctly prior to enforcement action.	<b>ACHIEVED</b> The 'Recycling- Let's sort it' campaign included an education and enforcement process for those residents who continually put the wrong items in their kerbside recycling bins. This process was adopted from February 2023, with support from the Enforcement Team.
<b>Action G</b>	Manage the contracts which provide household recycling centres to ensure that the contractors are maximising the amount of waste which is being diverted from landfill. Ensure that all sites offered by the council are operated efficiently and in line with the council's specification.	<b>ACHIEVED</b> In 2022/23, on average over 75% of the waste collected at HRC sites was diverted from landfill. From December 2022, this also included waste upholstered furniture after new industry guidance required these to be sent for incineration, requiring partnership working from the various contractors involved in providing the solution.
<b>Action H</b>	Continue to provide accessible and appropriate collection services to vulnerable residents within the community and those residents who have difficulties in accessing the council's waste and recycling services.	<b>ACHIEVED</b> Enhanced collection services for vulnerable residents are in place and being delivered. This includes assisted collections for those who cannot put out their bins, and clinical waste services for those producing clinical or sharps waste.

<b>Action I</b>	Continue to publish our Waste End Destination Register, as part of the council's commitment as a voluntary signatory to the Resource Association's End Destination Charter. This shows the destination of waste materials collected for recycling or treatment and is intended to provide increased public confidence that the waste they sort for recycling is diverted from landfill.	<b>ACHIEVED</b> The Waste End Destination Register is published on the council's website each year. <a href="#">Where does your waste and recycling go - Wiltshire Council</a> . In 22/23, 97% of waste recycled, reused or composted was managed in the UK, with a further 2% managed in the EU ( <i>data still subject to external verification at time of issue</i> ).
<b>Action J</b>	Undertake a full waste compositional analysis of kerbside collected waste and recycling and street litter bin waste from a representative sample of residents in Wiltshire. Analyse results to understand how residents use the services and the waste items which are being disposed of in each container. The results can be used to develop bespoke communications to effect change where required and tailor communications based on individual waste behaviours and to inform future design of waste services and policies.	<b>ACHIEVED</b> Compositional analyses of kerbside waste collections were undertaken in the spring and autumn 2022. Results have been utilised in developing the communications plan for 2023/24, as well as future suggested changes to services and policy.
<b>Action K</b>	Adopt new strategy which outlines the provision of a suitable network of household recycling centres (HRCs) within the council area, ensuring that the developing network meets the changing requirements and demographics of Wiltshire's residents now and in the future.	<b>DEFERRED</b> Initial HRC strategy has been drafted and is being reviewed by officers before consultation with members and stakeholders during 2023/24.
<b>Action L</b>	Work with the Climate team to develop a mechanism to regularly analyse and record the overall carbon impact of waste and recycling services so this can be reported alongside the councils recycling performance.	<b>IN PROGRESS</b> The waste team and climate team are working in partnership to agree a mechanism to analyse and record the carbon impact of the service. A new carbon reporting tool has been launched this year.  Once a standard mechanism has been agreed, it will be adopted and regular reporting on carbon can begin.
<b>Action M</b>	Support community groups who are introducing community recycling initiatives.	<b>ACHIEVED</b> The waste team responded positively to invitations from community environmental groups, school and other community organisation to provide information to set up community recycling projects. This includes teracycle collections and collections in support of Wiltshire Air Ambulance.  Support has also included provision of wheeled bins on request.



<b>Action N</b>	Improve communal collection points across the county, ensure there is sufficient capacity for all residents to recycle as much of their waste as possible.	<p><b>PARTIALLY ACHIEVED</b></p> <p>A review of communal collection points has taken place across the county. This has included:</p> <ul style="list-style-type: none"> <li>- Review of provision against the number of properties using the containers.</li> <li>- Engagement with household associations, landlords and other stakeholders.</li> <li>- Replacing bins and increasing recycling capacity where possible.</li> <li>- Improving the on-bin signage</li> </ul> <p>More work is required to improve many communal sites and will form part of the work programme and communications plan for 2023/24.</p>
<b>Action O</b>	Understand and assess the impact of new waste policy and legislation being implemented under the Environment Act 2021. Commence work to plan for service developments to maintain compliance with the new legislation.	<p><b>ACHIEVED</b></p> <p>Members of the waste team have attended DEFRA events and information sessions regarding the Environment Act and have directly engaged with DEFRA.</p> <p>Information on key national policy changes has still not been released therefore plans to maintain compliance are on-going and flexible.</p>

<b>Priority 4 – Energy from Waste</b>		
	<b>Action details</b>	<b>Update on Delivery</b>
<b>Action A</b>	Manage the council's landfill diversion (energy from waste) contracts to ensure that the contracts and facilities are performing efficiently.	<p><b>ACHIEVED</b></p> <p>The waste team continue to manage the landfill diversion contracts. In 2022/23, only 215 tonnes (0.2%) of the 92,596 tonnes of kerbside collected residual waste was sent to landfill. Of all of the household waste managed by Wiltshire, only 15.7% was sent to landfill in 2022/23</p>
<b>Action B</b>	Work with the council's waste contractors to review the wastes which are currently sent to landfill for their suitability for diversion. Look to introduce the shredding of non-recyclable bulky waste which is currently being sent to landfill, so that the shredded waste can be sent to Energy from Waste.	<p><b>ACHIEVED</b></p> <p>The waste team have undertaken this assessment and this work has meant that the council can positively respond to the new legislation of waste upholstered domestic seating. Continual assessment of other wastes going to landfill is undertaken, with plans in place to reduce this waste or divert from landfill in 2023/24.</p>

<b>Action C</b>	Following guidance issued by Defra (date to be announced), divert furnished and partly furnished bulky seating items (such as sofas and arm chairs) which are found to contain Persistent Organic Pollutants (POPs) to Energy from Waste.	<b>ACHIEVED</b> A new collection of Waste Upholstered Domestic Seating was introduced in January 2023 in response to amended legislation. Waste items collected through this scheme are sent to energy from waste and diverted from landfill.
<b>Action D</b>	Assess impacts of the proposed mandatory separate food waste collection service on the viability of the MBT facility to continue to successfully divert household waste from landfill.	<b>ACHIEVED</b> The council has actively engaged with DEFRA regarding the need to separately collect food waste and the impacts of this collection on existing landfill diversion treatment contracts. Detailed information regarding legislation from government has not yet been received.

<b>Priority 5 – Litter and Fly Tipping</b>		
	<b>Action details</b>	<b>Update on Delivery</b>
<b>Action A</b>	<p><b>Litter</b> We will continue to work with local communities and partners to support the following schemes in order to work to reduce litter:</p> <ul style="list-style-type: none"> <li>• Great British Spring Clean</li> <li>• Clean Up Wilts – Wiltshire communication campaign</li> <li>• Best Kept Villages, (requests considered against available resource – apply to all)</li> <li>• Britain in Bloom and other national campaigns(as above)</li> </ul> <p>The council is members of the Keep Britain Tidy group and will actively support their national campaigns through social media and signposting. In addition, the Streetscene team participate in forums with other local authorities, through the Keep Britain Tidy group to identify best practice.</p> <p>Co-ordinate litter picking with grounds maintenance and grass cutting.</p>	<p><b>In progress</b> The council has renewed its membership with Keep Britain tidy.</p> <p>We have applied for grant funding through Keep Britain Tidy initiatives with success.</p> <p>The new Streetscene contract has a community engagement Manager role delivered by the contractor to coordinate community litter picks</p> <p>The Streetscene contract also requires areas identified from grass cutting to be clear of litter prior to any cutting.</p>
<b>Action B</b>	<p><b>Litter</b> Work with Highways England, to develop and trial responses to highways-related litter.</p>	<p><b>In Progress</b> Quarterly meetings are scheduled with National Highways. There has been an improvement on the number of offers for shared road space but booking road space can still be challenging with permits requiring sign off by National Highways who often request night works which is not the most effective for litter picking.</p>
<b>Action C</b>	<b>Litter</b>	<b>Achieved</b>

	<p>The council will provide litter picking equipment, hoops, vests and graffiti removal kits to community volunteers to help collect waste within their local area. We will support these communities by collecting the waste from local litter picks throughout the year.</p> <p>Work with Community Area Boards to consider if more equipment could be funded from area board budgets.</p>	<p>The new Streetscene contract has included within it a community engagement manager who liaises with community groups and supports them with the provision of litter picking equipment and waste collection following events.</p>
<b>Action D</b>	<p><b><u>Litter</u></b> Working with Friends and other existing voluntary groups in relation to addressing litter issues at sites managed by the Countryside team and through the rights of way network.</p> <p>Explore links with proposed voluntary rights of way wardens' scheme to include litter activity.</p>	<p><b>Achieved</b> The Streetscene community engagement manager liaises with community groups, pre schools, friends groups and Town/Parish Councils.</p>
<b>Action E</b>	<p><b><u>Litter</u></b> Review deployment of resources from a carbon reduction perspective, including the possibility of engaging other services to identify wider benefits.</p>	<p><b>Achieved</b> Streetscene has implemented a Asset Management system called HIAMs which enables the contractor to schedule both reactive and scheduled services as efficiently as possible.</p> <p><b>In progress</b> The HIAMs system will enable the contractor to add real time data such as litter bin use which the data can then be used to amend the frequency of emptying to meet the demand thus reducing unnecessary travel</p>
<b>Action F</b>	<p><b><u>Litter</u></b> Undertake procurement of new Streetscene services contract - November 2022.</p>	<p><b>Achieved</b> The new Streetscene contract live on the 1 February 23</p>
<b>Action G</b>	<p><b><u>Litter</u></b> Undertake a composition analysis of street litter bin waste to determine the types of waste being deposited in these bins and identify the proportion of this waste which is packaging, and there may be eligible for additional funding through new Extended Producer Responsibility legislation.</p>	<p><b>Achieved</b> A waste composition analysis was undertaken with 54.2% of waste being of Organic material, non-recyclable 25.3%, glass bottles 8% and 2.3% non-recyclable paper and card packaging.</p>
<b>Action H</b>	<p><b><u>Fly-tipping</u></b> Maximising the council's new online reporting system (My Wilts) as a user-friendly application to enable reporting of fly-tipping incidents by members of the public. This also doubles as our management system which allows us to monitor fly-tipping reports across various categories (identifying hotspots and areas for enhanced enforcement activity).</p>	<p><b>Achieved</b> MyWilts operating effectively as the customer reporting system. An additional system called HIAMS now being utilised to manage fly tip reports for clearance and monitoring which is equally effective.</p>
<b>Action I</b>	<p><b><u>Fly-tipping</u></b></p>	<p><b>In-progress</b></p>

	<p>Focus on educating residents and businesses regarding the lawful management of their waste and work to minimise transfer of waste to unlicensed collectors through carrying out preventative campaigns and using social media. Widely publicise use of formal actions (fixed penalty notices and prosecutions) to further enhance the deterrent effect of these measures on this illegal activity.</p> <p>Further promote and utilise the council's anti-fly tipping campaign 'We're Targeting Fly-Tippers' with an associated reward scheme for anyone providing information to the council which leads to successful formal outcome.</p>	<p>This element will always be in progress as it is a continual campaign. This includes wide ranging publication of formal actions.</p> <p><b>In-progress</b> Continued promotion and investment into resource has further developed this campaign.</p>
<b>Action J</b>	<p><b><u>Fly-tipping</u></b> Review Streetscene grounds maintenance contract to determine whether clearance of large fly-tips remains best-fit within future grounds maintenance proposals from November 2022.</p>	<p><b>Achieved</b> New Streetscene contract implemented with enhanced clearance response times by contractor. All fly tip clearances combined relating to waste type and size now delivered by the contractor.</p>
<b>Action K</b>	<p><b><u>Fly-tipping</u></b> Maintain and continue the proactive approach to apprehending fly-tippers by utilising covert camera systems at known hotspots in line with relevant regulations and legislation.</p>	<p><b>Achieved</b> Continued use of cameras as a proactive approach. See 23/24 entry for further developments.</p>
<b>Action L</b>	<p><b><u>Fly-tipping</u></b> Further develop joint working with partner agencies to reduce fly-tipping involving intelligence sharing (Rural Crime Partnership and Joint Intelligence Committee). This will involve investigating and developing an intelligence sharing system across internal enforcement departments and external partner agencies. Increase cross-border working with other local authorities and share best practice to tackle fly-tipping.</p>	<p><b>In-progress</b> Continual partnership working with this element.</p>
<b>Action M</b>	<p><b><u>Fly-tipping</u></b> Increase stop and search operations with partner agencies both nationally and at a local level. This will include an increase of combined officer mobile patrols to apprehend illegal waste or scrap metal carriage. Operations such a Rogue Trader, Granite and Tornado will further increase the proactive deterrent effect to improve the local environmental quality in Wiltshire.</p>	<p><b>In-progress</b> Maintained partnership working with Police colleagues. Such opportunities are regular events with locally arranged operations held to meet investigative priorities for both agencies.</p>
<b>Action N</b>	<p><b><u>Fly-tipping</u></b> Continued work with the council's contractor to remove fly-tipping in a timely manner which will ensure that waste does not attract further tipping.</p>	<p><b>Achieved</b> As per Action J with new contractor delivering to revised clearance timescales.</p>

# **Household Waste Management Strategy: Forward Thinking Towards Zero Avoidable Waste**

2017 – 2027

**Annual Action Plan 2023-24**

## 1. Introduction

This annual action plan documents the priorities and activities for the waste service for the coming year. The plan outlines how the service will continue to develop and focus its resource during the next year to meet the strategic aims and priorities within the waste strategy.

In addition to this action plan, an annual performance review has been developed to report performance against the strategic priorities over the past year.

## 2. Vision and priorities

Our vision for Wiltshire's Household Waste Management Strategy 2017-2027 is to work towards zero avoidable household waste in Wiltshire.

We will work together with stakeholders to manage household waste in accordance with the waste hierarchy.

### *Priority 1 - Waste Prevention*

The council will work with national, regional, and local partners to provide advice and information to encourage residents to reduce the amount of household waste they create.

### *Priority 2 – Repair and Reuse*

The council will work with local reuse organisations and contractors to increase the opportunity for items to be repaired and reused. The council will continue to work with national partners and manufacturers to promote sustainable design so that items can be easily repaired rather than having to be replaced.

### *Priority 3 - Recycling and Composting*

The council will continue to ensure that cost effective and efficient recycling services are provided so that residents are able to recycle a range of materials as easily as possible. The council will continue to review the potential for expanding the range of items collected for recycling and composting where it is environmentally and economically practical to do so.

#### Priority 4 – Energy from Waste

Recovering energy from waste which cannot be reused or recycled remains strategically important for the council as it prevents this waste from going to landfill. The council will continue to review the feasibility of constructing small scale energy from waste plants within Wiltshire.

#### Priority 5 – Litter and Fly-tipping

The council will continue to respond to incidents of fly tipping on land for which the council is responsible with enforcement actions ranging from initial investigation to prosecution of offenders. We will continue to use all the tools available to us to tackle this criminal activity. We will continue to respond to reports of litter. This activity cost the council more than £2.5m in 2018-19 – money which could have been better invested in delivering the council’s priorities.

### 3. Actions

Priority 1 – Waste Prevention		
	Action details	Resources
Action A	Undertake a review of how waste prevention activities are incorporated within the service procurement strategy which will consider future service delivery models post 2026.	Waste Team Procurement Team
Action B	As part of the Environment Directorate communications plan 2023/23, provide regular engagement and education sessions for internal stakeholders and contractors. Consider use of online platforms to increase participation of stakeholders.	Waste Team Communications Democratic Services Community engagement managers
Action C	Engage with community area boards and environment leads to provide advice and guidance to encourage community-led activities.  <b>Target: Reduce the amount of waste produced per household to 880kg/hhld in 2023/24, from 913kg/hhld in 2022/23.</b>	Waste Team Communications Democratic Services Community engagement managers
Action D	Subsidise and promote the use of food waste composters as an effective method of managing food waste in Wiltshire. Actively monitor and report the waste and carbon impact of the composters used within the county to evidence the value of the subsidy.  Investigate options for promoting the use of complementary products, such as wormeries or water butts.  <b>Target: Increase sales from average of 1,650 per annum to 2,300 per annum.</b>	Waste Team Communications

Priority 2 – Repair and Reuse		
	Action details	Resources
<b>Action A</b>	Continue to work with contractors and local voluntary, community, and social enterprise (VCSE) organisations to increase reuse and expand the range and quantity of reusable items which are taken to Wiltshire Council's household recycling centres for reuse rather than recycling or disposal.  <b>Target: Increase items collected for reuse from 619 tonnes (2022/23) to 700 tonnes in 2023/24.</b>	VCSE Groups Contractors Waste Team Communications
<b>Action B</b>	Introduce a system for separating good quality items collected on the bulky household waste collection service for reuse rather than recycling or landfill.	Contractors Waste Team VCSE Groups
<b>Action C</b>	Develop business case for opening a reuse shop, stocked with items collected from household recycling centres.	Waste Team Contractors
<b>Action D</b>	Engage with local reuse organisations to develop a reuse forum to better understand and develop VCSE reuse capacity within the county and share good practice.	Waste Team Communications VCSE Groups
<b>Action E</b>	Support community environment groups and area boards who wish to hold community reuse and repair events or promote repair and reuse in the community.	Waste Team Communications
Priority 3 – Recycling and Composting		
	Action details	Resources
<b>Action A</b>	Increase the quantity of dry recycling (recycling, excluding composting) collected and managed within the Council area, to include the introduction of increased waste sorting at household recycling centres.  <b>Target: Increase the total percentage of waste recycled or composted to more than 45% in 2023/24</b>  <b>Target: Increase the percentage of waste recycling or composted at HRCs to an average exceeding 40% in 2023/24 (current average is 35.2%).</b>	Contractors Waste Team Communications
<b>Action B</b>	Increase the quality of dry recycling (recycling, excluding composting) collected by reducing the materials that are incorrectly placed within recycling bins, and reducing contamination of recycling collected.  <b>Target: Reduce contamination of the recycling collected at the kerbside to below 10% (input contamination of materials delivered to the materials recovery facility)</b>	Contractors Waste Team Communications



<b>Action C</b>	Promote and deliver the chargeable garden waste collection service, including promoting the sale of the compost products produced, working to help improve subscription experience for customers.	Contractors Waste Team Communications
<b>Action D</b>	Deliver the Environment directorate communications plan to promote increased recycling and respond to service demands. Including the promotion of our Waste End Destination Register, as part of the council's commitment as a voluntary signatory to the Resource Association's End Destination Charter. This shows the destination of waste materials collected for recycling or treatment and is intended to provide increased public confidence that the waste they sort for recycling is diverted from landfill.  <b>Target: Publish updated Waste End Destination Register on the council's website by 1 June each year.</b>	Waste Team Communications
<b>Action E</b>	Develop and adopt a new strategy which outlines the provision of a suitable network of household recycling centres (HRCs) within the council area, ensuring that the developing network meets the changing requirements and demographics of Wiltshire's residents now and in the future.	Contractors Waste Team
<b>Action F</b>	Continue work to understand and assess the impact of new waste policy and legislation, with particular reference to the Environment Act 2021. Commence work to plan for service developments to maintain compliance with the new legislation.	Waste Team Finance Team Legal Team Procurement Team Contractors

<b>Priority 4 – Energy from Waste</b>		
	<b>Action details</b>	<b>Progress on action</b>
<b>Action A</b>	<p>Work with the council's waste contractors to review the wastes which are currently sent to landfill for their suitability for diversion.</p> <p>These include:</p> <ul style="list-style-type: none"> <li>• Waste collected from bulky waste collection service</li> <li>• Non-recyclable waste collected at household recycling centres</li> <li>• Waste collected from fly tipping and litter collections.</li> </ul> <p><b>Target: In 2023/24, maintain or exceed the Corporate KPI target (percentage of waste sent for treatment/ energy recovery) of 42%. Note that performance exceeded this target in 2022/23, at 44.6%.</b></p> <p><b>Target: Increase the HRC total diversion rate (waste collected for recycling, composting and landfill diversion) to an average of 80% across all sites, compared with 2022/23 average rates of 75%.</b></p>	Contractors Waste Team

<b>Action B</b>	Assess impacts of new policy and legislation on the existing energy from waste contracts to continue to successfully divert household waste from landfill.	Contractors Waste Team
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<b>Priority 5 – Litter and Fly Tipping</b>		
	<b>Action details</b>	<b>Resources required</b>
<b>Action A</b>	<p><b><u>Litter</u></b> We will continue to work with local communities and partners to support the following schemes in order to work to reduce litter:</p> <ul style="list-style-type: none"> <li>• Great British Spring Clean</li> <li>• Clean Up Wilts – Wiltshire communication campaign</li> <li>• Best Kept Villages, (requests considered against available resource – apply to all)</li> <li>• Britain in Bloom and other national campaigns(as above)</li> </ul> <p>The council is members of the Keep Britain Tidy group and will actively support their national campaigns through social media and signposting. In addition, the Streetscene team participate in forums with other local authorities, through the Keep Britain Tidy group to identify best practice.</p> <p>Continue to support the Community Engagement Manager in co-ordinating litter picking community events.</p>	Streetscene team Waste management team Communications team Community partners
<b>Action B</b>	<p><b><u>Litter</u></b> Work with National Highways, to develop and trial responses to highways-related litter.</p>	Streetscene team National Highways
<b>Action C</b>	<p><b><u>Litter</u></b> Carbon reduction targets are now built into the Streetscene contract including alternative fuels contractor efficiencies when creating schedules</p>	Streetscene team Climate team
<b>Action D</b>	<p><b><u>Litter</u></b> With the implementation of HIAMS we will be looking to increase the percentage of litter instances cleared within 7 days as we enable to the contractor to maximise efficiencies in scheduling their resources.</p>	Streetscene team Contractors
<b>Action E</b>	<p><b><u>Litter</u></b> The council has identified funding of £0.350 (£0.4m less £50k on fly posting) for a number of litter initiatives, including great communications, enforcement and cleaning.</p>	Streetscene team Communications team
<b>Action F</b>	<p><b><u>Fly-tipping – Marketing/PR</u></b> Focus on educating residents and businesses regarding the lawful management of their waste and work to minimise transfer of waste to unlicensed collectors through carrying out preventative campaigns and using social media. Widely publicise use of formal actions (fixed penalty notices and prosecutions) to further enhance the deterrent effect of these measures on this illegal activity.</p>	Enforcement team Communications team

	<p>Further promote and utilise the council's anti-fly tipping campaign 'We're Targeting Fly-Tippers' with an associated reward scheme for anyone providing information to the council which leads to successful formal outcome.</p> <p><b>New</b> Allocation of budget for communications linked to above measures as well as enhanced campaign work, TV/Radio exposure, social media and signage.</p>	
<b>Action G</b>	<p><b><u>Fly-tipping – Technology</u></b> <b>New</b> Allocation of budget to significantly increase the CCTV (Covert/Overt) capability of proactive camera operations to apprehend fly-tippers in rural hotspots countywide.</p>	Enforcement team
<b>Action H</b>	<p><b><u>Fly-tipping – Operational</u></b> <b>New</b> Allocation of budget to increase the human resource to effectively increase the formal actions relating to fly-tipping enforcement. This in turn will aim to reduce fly tip reports across the County. Resource includes a technical officer responsible for the CCTV elements and camera operations countywide.</p>	Enforcement team
<b>Action I</b>	<p><b><u>Fly-tipping – Education</u></b> <b>New</b> Service delivered presentations on fly-tipping and enforcement to stakeholders to include Police, Area Boards, Town &amp; Parish Councils and local volunteer groups.</p>	Enforcement team Wiltshire Police Area Boards Community groups
<b>Action J</b>	<p><b><u>Fly-tipping</u></b> Further develop joint working with partner agencies to reduce fly-tipping involving intelligence sharing (Rural Crime Partnership and Joint Intelligence Committee). This will involve investigating and developing an intelligence sharing system across internal enforcement departments and external partner agencies. Increase cross-border working with other local authorities and share best practice to tackle fly-tipping.</p>	Enforcement team Partner agencies Surrounding local authorities
<b>Action K</b>	<p><b><u>Fly-tipping</u></b> Increase stop and search operations with partner agencies both nationally and at a local level. This will include an increase of combined officer mobile patrols to apprehend illegal waste or scrap metal carriage. Operations such a Rogue Trader, Granite and Tornado will further increase the proactive deterrent effect to improve the local environmental quality in Wiltshire.</p>	Enforcement team Partner agencies Surrounding local authorities

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## Wiltshire Council

### Environment Select Committee

25 July 2023

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### Housing Allocation Policy Task Group

#### Background

1. In January 2023, the council commenced a review of its allocation policy. The policy confirms the way in which social housing across Wiltshire are let, to ensure that people have homes that meet their needs, giving priority to those in greatest need and making best use of limited social housing stock. Following a formal three-month consultation in the autumn the council will implement the new policy during 2024, following full council approval.
2. The select committee agreed to set up a Housing Allocations Policy task group following the report presented to the committee at its meeting on 14 March 2023.

#### Membership

Cllr Ian McLennan  
Cllr Iain Wallis  
Cllr Bob Jones  
Cllr Jerry Kunkler  
Cllr Jonathon Seed (Chairman)  
Cllr Mike Sankey

#### Terms of reference

- a) To review how well the current Housing Allocations policy is working.
- b) To support the development of a Housing Allocations policy which aims to house those in greatest need, create realistic expectations about being housed for those on the register and makes the best use of the councils limited housing stock.
- c) To consider the following areas and to make recommendations on whether:
  - To retain local connection as a priority for re housing and the impact of this policy.
  - To retain, increase or develop the four bands.
  - To increase the financial affordability threshold.
  - To introduce a time limit for those awarded the highest band.
  - Sharing facilities is a housing need.

- Individuals who are homeless have choice or should the council be placing bids for them when in temporary accommodation to facilitate a rapid move.
- d) To make recommendations to the Environment Select Committee by 7 November 2023.
3. Note that the task group has re-ordered the terms of reference following discussion on 19 June. The original clause (b) being moved to (a), and the timing of the final report moved to November (d), see above.

## **Recent activity**

### **Scoping meeting (19 June 2023)**

4. Nicole Smith (Head of Housing) gave a presentation to the task group. This covered a number of areas including:
- The purpose of the policy
  - What areas the policy does not cover
  - Why the policy is being reviewed, and
  - The objectives of the review
5. Overall numbers on the housing register are reducing but there are an increasing number of households with complex housing needs as well as increasing levels of homelessness and rough sleeping. All of this is stimulating demand for housing.
6. Some issues which potentially need to be addressed have been identified. These include applicants working the system to increase their chances of being housed. The way the policy can sometimes create unachievable expectations. And how local connection is given more weight than housing need or how long someone has been on the register.
7. The task group were given data regarding the housing register which will help with the task groups deliberations.

### **Meeting with housing providers (12 July 2023)**

8. The task group had a meeting with a number of social housing providers in order to understand how the current Housing Allocations Policy is working in practice.
9. A number of issues were highlighted about the policy and its implementation. These included:
- inconsistencies with applying the policy.
  - delays between starting an application and beginning to bid.
  - the auto bid system creating its own challenges and delays.
  - bidders being given a local connection when they are not eligible.

10. Other issues discussed included, under occupancy, changes to tenancy periods, the local housing allowance (LHA) and affordability.

## **Climate Emergency Task Group**

### **Background**

11. The Climate Emergency Task Group (CETG) is a standing task group reporting to the Environment Select Committee. The task group's initial terms of reference were endorsed by the Select Committee on 3 September 2019 and were revised on 9 November 2021.
12. The task group has produced two reports with recommendations:
- Energy and Transport & Air quality (29 September 2020)
  - Planning (13 January 2021)
13. At its meeting on 6 June 2023 the Select Committee approved the continuation of the task group 2023/24.
14. The task group's last update to the Select Committee was on [6 June 2023](#).

### **Membership**

15. The membership of the task group is as follows:

Cllr Clare Cape  
Cllr Sarah Gibson  
Cllr Tony Jackson  
Cllr Jacqui Lay  
Cllr Brian Mathew  
Cllr Nick Murry  
Cllr David Vigar  
Cllr Ian Wallis  
Cllr Graham Wright (Chairman)

### **Terms of Reference:**

16. The task group's revised terms of reference were endorsed by the Environment Select Committee on the 9 November 2021. These are:
- a) To help shape and influence the development of Wiltshire Council's programme (in all relevant areas) for meeting its objective of making Wiltshire Council carbon neutral and seeking to make the county of Wiltshire carbon neutral by 2030 (excluding the geographical area administered by Swindon Borough Council).
  - b) To scrutinise the delivery of this objective through the Climate Strategy (2022-2027) and its delivery plans, as well as key plans, policies, and programmes, such as the Local Plan, Local Transport Plan and Green and Blue Infrastructure Strategy. Including the way in which the Council is

measuring progress and how it is performing and reporting against baselines.

- c) To provide recommendations on other aspects of decarbonising the county including partnership working and community-led approaches as well as acting as a national role model.

## **Recent Activity**

### **Draft Local Plan – climate emergency implications (29 June 2023)**

17. The task group received a briefing from Cllr Botterill (Cabinet Member for Finance, Development Management, and Strategic Planning); Georgina Clampitt-dix (Head of Spatial Planning) and Geoff Winslow (Spatial Planning Manager) concerning the draft Local Plan and the policies that will address the climate emergency.
18. The recommendations of the task group have been looked at in a number of key areas of the Local Plan e.g.
  - net zero development
  - sustainable (low carbon) construction
  - energy and heating
  - retrofitting
  - transport
  - standalone renewable energy development and grid decarbonisation
  - re-forestation and tree planting
19. The Plan has addressing climate change as one of its core policies (Policy 4). This policy has five key areas:
  - minimising carbon emissions
  - maximising carbon storage and sequestration
  - mitigating and adapting to the impacts of climate change
  - responding to the economic and policy change
  - sustainable energy statements
20. The task group was briefed on a number of policies within the draft Plan i.e.
  - Policy 71 Sustainable Transport.
  - Policy 72 Transport and new development.
  - Policy 75 Movement of goods.
  - Policy 87 Sustainable construction and low carbon energy.
  - Policy 88 Renewable energy.
  - Policy 89 Embodied carbon
  - Policy 91 Bio-diversity net gain
  - Policy 92 woodland, hedgerow, and trees
  - Policy 95 Green and Blue Infrastructure
  - Policy 97 Flood risk
  - Policy 98 Water resources
  - Policy 100 Ensuring high quality design and place shaping.



21. The task group raised questions about delivering carbon sequestration, promoting public transport, how to monitor bio-diversity net gain.
22. The task group welcomed the inclusion of a range of policies within the draft Local Plan which align with the Climate Strategy.

### **Forward work plan**

1. The Climate Emergency Task Group forward plan is attached at Appendix 1.

### **Proposals**

#### **That the select committee:**

1. **Notes the update on the Task Group activity provided above.**
2. **Notes the changes to the Housing Allocations Policy Task Group terms of reference and the timing of its final report.**
3. **Notes the Climate Emergency Task Group's draft forward work plan, see Appendix 1.**

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**Cllr Jonathon Seed, Chairman Housing Allocations Policy Task Group**  
**Cllr Graham Wright, Chairman Climate Emergency Task Group**

Report author: Simon Bennet, Senior Scrutiny Officer, Tel: 01225 718709,  
email: [simon.bennett@wiltshire.gov.uk](mailto:simon.bennett@wiltshire.gov.uk)

## APPENDIX 1

### Climate Emergency Task Group – Forward Work Plan

Oct 2023	<b>Update on council's response to climate emergency</b> To receive the update report going to Cabinet (Oct 2023)
tbc	<b>Climate Change Adaptation Plan</b> To review the council's draft plan.
tbc	<b>Zero-carbon housing</b> To understand how local authorities have addressed this in local planning.
tbc	<b>Local Plan</b> To understand the key elements of the plan addressing the climate emergency agenda and the overall relationship to Neighbourhood Plans.
tbc	<b>Local Transport Plan</b> To understand the future strategy in particular active travel, electric vehicles charging.
tbc	<b>Update British Army Sustainability</b> To update task group following briefing on 6 May 2022.
tbc	<b>Natural England Funded Pilot</b> Meeting to consider the pilot projects looking at rolling out local nature recovery planning, bio-diversity net gain and the environmental toolkit.
tbc	<b>Biogas</b> To explore the potential for biogas as a replacement for natural gas and use in vehicles.

## Environment Select Committee Forward Work Programme

Last updated 13 July 2023

<b>Environment Select Committee – Current / Active Task Groups</b>		
<b>Task Group</b>	<b>Start date</b>	<b>Final report expected</b>
Climate Emergency Task Group	September 2019	Standing
Housing Allocations Policy Task Group	June 2023	November 2023

<b>Meeting Date</b>	<b>Item</b>	<b>Details / purpose of report</b>	<b>Associate Director</b>	<b>Responsible Cabinet Member</b>	<b>Report Author / Lead Officer</b>
19 Sep 2023	Highways update	To receive an update, as requested by ESC 14 March 2023, on the new highways contracts.	Samantha Howell (Director of Highways and Transport)	Cllr Caroline Thomas	Dave Thomas (Head of Highways Assets & Commissioning)
19 Sep 2023 (tbc)	Highways - potholes	To receive an update, as requested by ESC 6 June 2023, on the council's approach to tackling potholes on the highway, including value for money, effectiveness and new technologies.	Samantha Howell (Director of Highways and Transport)	Cllr Caroline Thomas	Dave Thomas (Head of Highways Assets & Commissioning)
19 Sep 2023 (tbc)	Streetscene contract	As resolved at the ESC meeting on 30 September 2022 the select committee will receive an update report on the Streetscene contract	Samantha Howell (Director of Highways and Transport)	Cllr Caroline Thomas	Adrian Hampton (Head of Highway Operations)
19 Sep 2023 (tbc)	Economic Strategy	As discussed at the ESC-Executive meeting on 23 November 2022 on the economic development portfolio.	Parvis Khansari (Corporate Director Place)	Cllr Richard Clewer	Victoria Moloney (Head of Economy & Regeneration)

Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
19 Sep 2023	Climate Emergency task group	To receive an update from the task group regarding activity and its forward work plan			Cllr Graham Wright  Simon Bennett (Senior Scrutiny Officer)
7 Nov 2023 (tbc)	Update on the Towns Programme App Development	As resolved at the ESC meeting on 4 January 2023, the select committee will receive an update report.	Parvis Khansari (Corporate Director Place)	Cllr Richard Clewer	Victoria Moloney (Head of Economy & Regeneration)
7 Nov 2023 (tbc)	Update on Broadband Provision in Wiltshire	As resolved at the ESC meeting on 4 January 2023, the select committee will receive an update report.	Parvis Khansari (Corporate Director Place)	Cllr Ashley O'Neill	Victoria Moloney (Head of Economy & Regeneration)
7 Nov 2023 (tbc)	Housing Development Partnership	As resolved at the ESC meeting on 8 November 2022, the select committee will receive an update report in 12 months' time.	Parvis Khansari (Corporate Director Place)	Cllr Phil Alford	Victoria Moloney (Head of Economy & Regeneration)  Richard Walters (Head of Service – Major Projects)  Claire Moore (Housing Enabling Lead)

<b>Meeting Date</b>	<b>Item</b>	<b>Details / purpose of report</b>	<b>Associate Director</b>	<b>Responsible Cabinet Member</b>	<b>Report Author / Lead Officer</b>
7 Nov 2023 (tbc)	Private sector renewal strategy	As resolved at the ESC meeting on 8 November 2022, the select committee will receive an update report when appropriate.	Emma Legg (Director – Ageing & Living Well)	Cllr Phil Alford	Nicole Smith (Head of Housing)
11 Jan 2024 (tbc)	LHFIG Review	To receive a update report on the implementation of the Local Highway & Footway Improvement Groups (LHFIG)	Samantha Howell (Director of Highways and Transport)	Cllr Caroline Thomas	Dave Thomas (Head of Highways Asset Management & Commissioning)
March 2024	Homeless Strategy 2019-2024	As resolved at the ESC meeting on 8 November 2022, the select committee will receive an update report in 12 months' time.	Emma Legg (Director – Ageing & Living Well)	Cllr Phil Alford	Nicole Smith (Head of Housing)
March 2024	Highways Annual Review of Service 2022	As resolved at ESC 12 January 2022, to receive a further annual report in 2023.	Samantha Howell (Director of Highways and Transport)	Cllr Caroline Thomas	Dave Thomas (Head of Highways Assets & Commissioning)
March 2024 (tbc)	Libraries Development	As resolved at the ESC-meeting on 14 March 2023 on the leisure and libraries portfolio to provide an update on the development of the council's library service.	David Redfern (Assistant Director Leisure Culture and Communities)	Cllr Ian Blair Pilling	

Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
March 2024 (tbc)	Leisure Services	As resolved at the ESC-meeting on 14 March 2023 the committee will receive a further update be that includes further trend data, the outcome of the public holiday pilot and further information on the transformation review.	David Redfern (Assistant Director Leisure Culture and Communities)	Cllr Ian Blair Pilling	
tbc	National Park action plan	Partnership arrangement with the National Park and joint action plan.	Parvis Khansari (Corporate Director Place)	Cllr Nick Botterill	Georgina Clampitt-Dix (Head of Spatial Planning)
tbc	Wiltshire Marque	As discussed at meeting with the Cabinet Member the select committee to receive a report about the 'Wiltshire Marque' for produce.	Parvis Khansari (Corporate Director Place)	Cllr Richard Clewer	Victoria Moloney (Head of Economy & Regeneration)
tbc	Wiltshire destination management	As discussed at the ESC-Executive meeting on 13 October 2022 on the heritage, arts and tourism portfolio to provide a report on destination management	Parvis Khansari (Corporate Director Place)	Cllr Richard Clewer	
tbc	UK Shared Prosperity Fund	As discussed at the ESC-Executive meeting on 23 November 2022 on the economic development portfolio.	Parvis Khansari (Corporate Director Place)	Cllr Richard Clewer	Victoria Moloney (Head of Economy & Regeneration)

<b>Meeting Date</b>	<b>Item</b>	<b>Details / purpose of report</b>	<b>Associate Director</b>	<b>Responsible Cabinet Member</b>	<b>Report Author / Lead Officer</b>
tbc	Parking Strategy	As discussed at the ESC-Executive meeting on 6 December 2022 on the highways and transport portfolio.	Parvis Khansari (Corporate Director Place)	Cllr Caroline Thomas	
tbc	Wiltshire Council's Housing Board Annual Report 2022/23	As resolved at the ESC meeting on 4 January 2023, the select committee will receive the annual report.	Simon Hendeby (Director Assets & Commercial Development)	Cllr Phil Alford	
tbc	Public Transport Review & Passenger Transport service update and future developments	As resolved at the select committee meeting on 14 June 2022, the committee will receive a further update.  (Deferred from July 2023)	Samantha Howell (Director of Highways and Transport)	Cllr Caroline Thomas	Jason Salter (Head of Service Passenger Transport)
tbc	Active Travel	As resolved at the select committee meeting on 14 June 2022, the committee will receive a further update.  (Deferred from July 2023)	Samantha Howell (Director of Highways and Transport)	Cllr Caroline Thomas	Spencer Drinkwater (Principal Transport & Development Manager)



<b>Information briefing</b>				
<b>Meeting Date</b>	<b>Item</b>	<b>Details / purpose</b>	<b>Associate Director</b>	<b>Responsible Cabinet Member</b>
tbc	Environment Act 2021	To receive a (series of) briefing regarding the implications of the Environment Act.		

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